



Kia Tu Pakari ai Tatou

“Kia Tu Pakari ai Tatou”

SmartGrowth Combined Tangata Whenua Forum

Wednesday, 7th September 2016, 9:30am – 12:30pm

Venue: Balcony Room, Historic Village, Tauranga

Karakia / Whakatau		
9:30am	1. Apologies	Chairperson
Minutes and Actions		
9:35am	2. Previous minutes from July 2016 (<i>Paper A</i>)	Chairperson
9:40am	3. Actions from previous meeting (<i>Included in the minutes</i>)	Chairperson
Forum Matters		
9:45am	4. CTWF Election of Governance Member (<i>Paper B</i>)	Forum
10:00am	5. Election of Co-Chair Process (<i>Paper C</i>)	Chairperson
SmartGrowth Implementation		
10:05am	6. Stocktake of Actions (<i>Paper D</i>)	Chairperson
10:20am	7. Governance Members Update from August SGIC	Irene Walker
10:25am	8. SGIC August 2016 – Next Steps	Bernie Walsh
Other Business		
10:35	9. Civil Defence Emergency Management Presentation	Jodie Rickard (BOPRC)
11:15	10. The Western Bay Public Transport Blueprint Presentation	Joe Metcalfe (BOPRC)



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11:45	11. Regional Council Air Plan	Karen Parcell
Conclusion		
12:30pm	12. Karakia Whakamutunga	Chairperson

Future CTWF meetings	
2 nd November 2016 - Balcony Room, Historic Village	

If you have any questions or queries, please contact SmartGrowth on 07 579 0027 or info@smartgrowthbop.org.nz	
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Paper A

“Kia Tu Pakari ai Tatou”
Minutes of SmartGrowth Combined Tangata Whenua Forum
Wednesday 6th July 2016 from 9.30am to 12:30pm
Balcony Room, Historic Village, 17th Avenue

Present at the Hui were:			
Puhirake Ihaka	Tangata Whenua Collective Chairperson	Mita Rahiri	Ngāti Kahu
Shad Rolleston (Acting Chairperson)	Tu Pakari Advisor (Governance)	Pine McLeod	Ngāti He
Whitiora McLeod	Ngaiterangi Iwi Runanga	Irene Walker	Ngai Te Ahi
Maru Tapsell	Waitaha	Des Tata	Ngai Tamarawaho
Hayden Henry	Ngai Tukairangi	Buddy Mikaere	Ngāti Pukenga
Verna Ohia-Gate	Nga Potiki	Lance Waaka	Ngati Ruahine
Maria Horne	Ngāti Whakaue ki Maketū	Stanley Walker	Ngāti Ruahine
Manu Seddon	Ngati Hangarau		
Also in attendance:			
Mererina Murray	Tauranga City Council	Karen Summerhays	SmartGrowth Well-Beings Implementation Officer
		Bernie Walsh	SmartGrowth Implementation Manager
Minuted by:		Megan Rumble	SmartGrowth Coordinator
Apologies:		Dean Mcleod (Ngāti Kaahu), Wiremu Hiamoe (Ngāti Tapu), Chris Nepia, Maria Horne for lateness	

Agenda Item	
Karakia and Whakatau	Mita Rahiri provided an opening karakia and welcomed all to the meeting.
Apologies Received	Dean Mcleod (Ngāti Kaahu), Wiremu Hiamoe (Ngāti Tapu), Chris Nepia, Maria Horne for lateness Moved: Puhirake Ihaka Seconded: Verna Ohia-Gate
Previous Minutes	No matters arising Moved: Mita Rahiri Seconded: Irene Walker Outstanding Actions: All actions either completed or on today's agenda.
Introduction – SmartGrowth Implementation Manager	Bernie Walsh the new SmartGrowth Implementation Manager introduced herself stating she has been with SmartGrowth just over a month. Her background includes local body councils and government. Also previous roles with the Ministry of Transport and Dairy NZ.
Combined Tangata Whenua Forum – Terms of Reference Review	<p>Shad started the discussion advising he met with governance members and Takawaenga unit around the issue of running on only 3 governance members, as Te Awanui (Mauao Constituent) was not available for meetings. Shad put two options on the table</p> <p>Option 1. Status quo i.e. continue with the existing governance make-up with the Mauao constituent member, 1 appointee from TCC (Tangata Whenua Collective), 1 appointee from WBOPDC (Partnership Forum), and a member elected from the CTWF</p> <p>Option 2. Resolve to have 1 appointee from TCC (Tangata Whenua Collective), 1 appointee from WBOPDC (Partnership Forum), and 2 members elected from the CTWF</p> <p>Discussion followed around the rotations of the members and the need for thorough inductions in order to set representatives up for success. The impact of not having the Mauao ward representation was also discussed.</p> <p>Shad advised the revised ToR's need to go to IMG and SGIC for endorsement. At the September CTWF meeting the forum will elect a new governance member.</p> <p>The Forum endorsed Option two.</p> <p>Moved: Whitiora Mcleod Seconded: Verna Ohia-Gate</p>

Agenda Item	
	<p>Appointing chairperson for this forum: It was indicated at the recent CTWF governors meeting that members feel the Tu Pakari advisor should chair this forum. Discussion around the appointment of a chairperson followed with the pros and cons of having the Tu Pakari advisor chair. Risks and conflict of interests were also discussed.</p> <p>Recommendation: That the Tu Pakari advisor shall be the chairperson of the Combined Tangata Whenua Forum and the co-chair will be a representative elected from the combined forum.</p> <p>Delegation was also made to Shad to make changes to the Terms of Reference and Circulate to the forum.</p> <p>Moved: Whitiara Mcleod, Seconded: Verna Ohia-Gate</p> <p>Points of clarification: six formal meetings, six additional time slots available for workshops - per annum. Timing of the year in which the rotations will take place – September.</p>
Action	<ul style="list-style-type: none"> • Nomination process – Megan/Shad to email comms around the nomination process. • Shad to add election process from this forum into ToR's. • Next agenda Workshop item – infrastructure planning in Maori land.
SGIC 15 June report back	<p>One point that came out of this meeting: Assisting developers with developing Maori land in Te Tumu had been identified as a risk rather than an opportunity.</p>
CTWF Position Paper Review and Confirmation	<p>Karen introduced the Position Paper process and advised that all eight forums are working on positions that will inform the planning as we go forward, beyond the Settlement Pattern Review. The structure planning stages have not begun yet but we are hopeful that these positions will help shape that planning. This is a powerful place for the fora to be – it is the first time the fora have had the opportunity to put their views on paper and have councillors respond. The Combined Fora Hui will be held on 12 July where the fora will hear each other's positions for the first time. After the Hui there will be an opportunity to make final tweaks and endorse other forum papers. The positions will then be presented to SGIC on 20 July.</p>

Agenda Item	
	<p>Discussion and changes followed. The forum endorsed Shad to make changes before re-circulating the paper for confirmation. It was agreed the weaving Korero would open the presentation.</p> <p>Moved: Whitiora McLeod, Seconded: Puhirake Ihaka</p> <p>A question was raised around the remuneration process for those who attend the Combined Hui. Shad is going to meet with Bernie and Bill around the remuneration process in general.</p>
CTWF Communications Strategy	<p>Bruce Fraser gave an overview of the draft communications strategy advising the goal is for Iwi and Hapu members have easy access to information. Bruce welcomed feedback and discussion followed around what the forum would like added and would like to see design wise also.</p> <p>It was noted that this is great and members thanked Bruce. It was also noted that the responsibility does sit with the forum members to communicate and get information out to their Iwi and Hapu.</p>
NZTA Projects Update	<p>Niclas Johansson from NZTA provided an update on current projects. Niclas discussed the opportunity of having a more engaged relationship going forward between NZTA, SmartGrowth and Combined Tangata Whenua.</p>
Meeting Closed at:	<p>12.30pm Shad Rolleston closed the meeting with a Karakia from Mita Rahiri</p>
Next Meeting	<p>Wednesday, 7th September 2016 9:30-12:30pm - Balcony room, Historic Village, 17th Avenue</p>

CTWF OUTSTANDING ACTIONS LIST

Action No.	Meeting	Description	Action
1.	July	<ul style="list-style-type: none">Nomination process – Megan/Shad to email comms around the nomination process.	Megan/Shad
2.	July	<ul style="list-style-type: none">Shad to add election process from this forum into ToR's.	Shad
3.	July	<ul style="list-style-type: none">Next agenda Workshop item – infrastructure planning in Maori land.	Forum



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Paper B

Committee Name	Combined Tangata Whenua Forum
Forum Meeting Date	7 September 2016
Author (s)	Shad Rolleston
Purpose	Elect CTWF Governance Member

Nominations Received to Elect CTWF Member to SGIC

Background

The CTWF Terms of Reference states that:

- *Representation from the CTWF to SGIC will consist of:*
 - 1 member appointed by the Tauranga Moana Tangata Whenua Collective (TCC);
 - 1 member appointed by the Partnership Forums (WBOPDC);
 - 2 members elected by the CTWF;

This process is to elect one other CTWF member to the SGIC governance committee as specified in the CTWF Terms of Reference.

Nominations

Nominations closed 31 August 2016, and two nominations were received:

- Puhirake Ihaka; and
- Maria Horne

Process

Election process will be:

- by poll vote on 7 September 2016
- no nominations will be received after 31 August 2016
- all CTWF are eligible to cast 1 vote
- no proxy vote
- the successful candidate will be announced on 7 September 2016 and referred to SGIC for endorsement



Committee Name	Combined Tangata Whenua Forum
Forum Meeting Date	7 September 2016
Author (s)	Shad Rolleston
Purpose	To outline the election process of the Chairperson and to provide the nomination form.

Chairperson Election Process - CTWF

Background

The CTWF Terms of Reference states that:

Tu Pakari Advisor shall be Co-Chairperson of the CTWF, the CTWF shall elect a Co-Chairperson of the CTWF and follow the elections process as CTWF members to SGIC

Process for 2016 election of Chairperson

- Candidate eligibility: A member of CTWF
- In all cases the nominee must have the support of one other CTWF member
- Call for nominations: Nominations open 7 September 2016 and must be received at the SmartGrowth office 100 Spring St, Tauranga by 5pm 26 October 2016. Nomination forms can be emailed to shad.rolleston@gmail.com or megan.rumble@smartgrowth.org.nz
- The election will take place at the CTWF meeting on 2 November 2016, by way of private vote and the person who is first past the post will be confirmed as Co-Chair to commence their role on 1 November 2016.

Appendix 1. Nomination Form

CTWF Chairperson Nomination Form - 2016

Nominations open 7 September 2016 and must be received at the SmartGrowth office 100 Spring St, Tauranga by 5pm 26 October 2016.

Nomination forms can be emailed to shad.rolleston@gmail.com or megan.rumble@smartgrowth.org.nz

Eligibility: A member of CTWF

Nominee

Full Name (Print): _____

Nominee Forum: _____

Nominee Representative Iwi/Hapu: _____

Nominee's Signature: _____

Date: _____

Endorsee

Full Name (Print): _____

Nominee Forum: _____

Nominee Representative Iwi/Hapu: _____

Nominee's Signature: _____

Date: _____



PAPER D

Committee Name	Combined Tangata Whenua Forum
Committee Meeting Date	7 September 2016
Author	Shad Rolleston, Tu Pakari Advisor

Combined Tangata Whenua Forum – Monitoring Actions

Background

The CTWF Terms of Reference notes that the CTWF have an audit function to monitor the implementation of the strategy, in particular the actions and activities that relate specifically to tangata whenua.

CTWF Actions

The following table is taken directly from the strategy. Actions in green are complete, yellow are current projects, blue are projects that are on-going, and the remainder are yet to start. It is proposed to include this table as a standard CTWF agenda item to monitor and track progress on strategy actions. Some actions require urgent, short term (3 years) and medium term (5 years) responses.

Active Actions

- 11A4 – Combined Consultation Policy
Local and regional authority consents and Maori Policy teams have met to identify review workshop material and issues identified from by CTWF and PDF. Consents and Maori Policy staff are developing a range of responses to the issues raised by the CTWF and PDF. It is proposed to present these responses to a joint workshop of CTWF and PDF in September.



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- 11C1 – Supplementary Demographic Report

The Supplementary Demographic scoping report has been received and agreed by SGIMG. The Tu Pakari Advisor will be preparing a draft report for CTWF consideration in September.

Recommendations

It is recommended that CTWF:

1. **Receive** this report
2. **Note** the status of strategy actions as they relate to CTWF



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	Lead Agency Support agencies	Resourcing			Measure of success
		Time	Staff	\$\$\$	
11A. Recognise tangata whenua interests and values					
1. Cultural Heritage Database – Project Plan <ul style="list-style-type: none">Complete project planInvestigate potential use of alternative mechanisms to protect cultural heritage such as covenants, heritage protection orders and nancial incentives	BOPRC TCC WBOPDC CTWF	Short			Project plan adopted
2. Cultural Heritage Database – Project Implementation <ul style="list-style-type: none">Complete database set upPopulate database with current informationInitiate identi cation and recording programme for new sitesImplement database for agreed purpose as set out in project plan	BOPRC TCC WBOPDC CTWF	Short	###		As agreed in project plan
3. Iwi/hapu Management Plans (IMPs) <ul style="list-style-type: none">Continue to update and host sub-regional IMP databaseEnsure all IMPs are accessible onlineContinue to provide funding/resources for the development of IMPsPromote speci c identi cation of cultural resources and their signi cance, spatial extent and policy response as a result of IMPs	CTWF BOPRC WBOPDC TCC	Ongoing			IMPs lodged for all iwi in sub-region (12) and completed at the rate of 1 per year
4. Sub-regional tangata	CTWF	Short			Single policy



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whenua consultation policy for resource consent processing <ul style="list-style-type: none"> Compare and contrast current partner council policies Develop and agree a single sub-regional policy in line with iwi management plans Use and maintain a combined sub-regional contact database for consultation purposes 	BOPRC WBOPDC TCC				adopted
5. Representation and co-governance arrangements resulting from TOW settlements <ul style="list-style-type: none"> Manage and maintain sub-regional contact database of Post Treaty Settlement Groups Promote discussion on Maori representation on partner Councils through Maori seats 	CTWF BOPRC TCC WBOPDC	<i>Urgent</i>		***	Database is established and maintained
6. New technologies for water infrastructure Ensure that consideration be given to new technology relating to water infrastructure, including technology which aligns with tangata whenua values such as kaitiakitanga, mauri, tapu, and waahi tapu at the very early stages of resource consent application for water or wastewater infrastructure particular in relation to Katikati and Te Puke upgrades.	WBOPDC CTWF TCC BOPRC	<i>Short</i>			Tangata whenua values are taken into account at consent preparation stage for water and wastewater infrastructure
7. Cultural Awareness Facilitate cultural awareness and support cultural awareness training opportunities specific to the western Bay, for local government, business	CTWF SGP	<i>Short</i>			Material developed and disseminated through SmartGrowth Partners



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and other organisations and communities across the sub-region including the provision of generic information about Treaty of Waitangi settlements.					
11B. Provide for the use of tangata whenua lands and waters					
1. Facilitate of Papakainga development <ul style="list-style-type: none"> Provide on-going recognition and support (which may include direct funding) to Joint Agency Group Enabling low impact urban design requirements that are suitable to Papakainga developments Provide assistance with relationship building and approaches to funding providers Enable Papakainga settlements to include some small scale commercial/retail activity and other community facilities. 	JAG MHF WBOPDC BOPRC TCC HNZ TPK MLT	<i>Urgent</i>			Training programme continues Papakainga developments approved at a rate of 2 per year
2. Land use aspirations resulting from Treaty settlements not currently provided for <ul style="list-style-type: none"> Tangata whenua undertake feasibility and design for new marae in historic settlements not currently provided for through compatible zoning Tangata whenua undertake sub-regional scoping exercise to identify and evaluate planning issues associated with potential business developments arising from TOW 	CTWF WBOPDC TCC BOPRC NZTA	<i>Short</i>	###		Plan changes have been implemented to support development where appropriate



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settlements, not currently provided for through compatible zoning <ul style="list-style-type: none"> Partner Councils identify required planning response and undertake plan changes to support development where appropriate 					
3. Investigate the potential for iconic cultural tourism opportunities <ul style="list-style-type: none"> Identify opportunities, undertake feasibility and prepare business cases for a range of cultural tourism ventures that have iconic or sizeable attributes Review new concept and business cases for cultural tourism ventures from third parties 	Iwi CTWF TBOP BOPRC P1	<i>Medium</i>			Feasibility study completed. Recommendation made
11C. Plan for changing Maori demographics					
1. Maori Demographics Prepare a report from 2013 census data (and document methodology used) that relates to tangata whenua iwi and Maori in the areas of housing, employment, education and income (among others) for the purpose of developing a base platform from which to compare future demographics trends and community needs.	CTWF	<i>Short</i>			Report prepared and base data established