



## Strategic Partners Forum Meeting

### Agenda

8:00am – 10:00am, Tuesday, 28<sup>th</sup> June 2016

The Chapel, Historic Village, 17<sup>th</sup> Avenue, Tauranga

1. Apologies	Chair
2. Minutes and Matters Arising ( <i>Paper A</i> )	Chair
3. Presentation on Civic Space proposals	Jennifer Butcher
4. Discussion and Confirmation of Strategic Partners Forum Positioning Paper ( <i>Paper B</i> Positioning Paper Overview <i>and Paper C</i> SPF Draft Positioning Paper)	Chair/Forum
5. SmartGrowth Actions and other Forum updates	Karen Summerhays
6. Forum membership refresh and election of Chair (November)	Karen Summerhays
7. Other Matters	Chair

Paper A

**SmartGrowth Strategic Partners Forum Meeting  
 Tuesday, 10<sup>th</sup> May 8:00am – 10:00am  
 The School House, Historic Village, 17<sup>th</sup> Avenue.**

<b>Present</b>	Bill Wasley (Chair), Mark Boyle (Te Puke Fast Forward), Paul Hickson (Te Puke EDG), Jacqui Knight (Katch Katikati), John Garwood (Fruit Growers Association), Mary Dillon (Envirohub), Fern Nielson (National Council for Women), Eddie Orsulich (Forest & Bird), Liz Davies (WBOPDC), Karen Summerhays (SmartGrowth), Carole Gordon (SSF) Christine Ralph (HAF) Phil Shoemack (Toi Te Ora – Public Health Service), Barry Roberts (Federated Farmers)	
<b>Apologies</b>	Anne Pankhurst (PATAG), Stan Gregic (Chamber), Alistair Rhodes,(BayTrust) Annie Hill (Priority One), Christine Ralph (HAF), Jeff Fletcher (PDF), Philip King (TCC), Jennifer Pearson (Creative Tauranga)	
<b>Previous minutes and matters arising</b>	Discussion	<ul style="list-style-type: none"> <li>• No matters arising from previous minutes. Minutes confirmed by the group.</li> <li>• BW welcomed Barry Roberts representing Federated Farmers to the Forum meeting – Barry was a member of SPF in the early days 2000/2001.</li> <li>• BW also introduced Megan Rumble permanent SmartGrowth Coordinator</li> </ul>
	Action	
<b>Settlement Pattern Review update</b>	Discussion	<ul style="list-style-type: none"> <li>• KS provided an update on the SPR timetable advising that there have been some amendments around the first part of 2017. It has been proposed by IMG not to have public consultation but instead stakeholder feedback via the forums.</li> <li>• KS advised that SSF and CTWF are working on positioning papers to put forward to SGIC around the SPR.</li> <li>• It was asked when officers will attend forums for consultation.</li> <li>• Concerns were raised that the community has not been involved. Acknowledgments were made that this is difficult with council timelines however it is a real concern and needs to happen.</li> <li>• BW advised that Philip King will be attending the forum and will also have a community development perspective given his role at TCC.</li> </ul>

		<ul style="list-style-type: none"> <li>• KS advised that she has already asked Michael Tucker when it will be appropriate and to what level forums will get involved. Everything is currently at a high level i.e. Keenan vs Tauriko West vs Te Tumu.</li> <li>• Concerns were raised that there has been no planning for community e.g. how many schools will be required to accommodate these communities, how many pools etc.</li> <li>• MD advised there absolutely needs to be one consultation under LGA first. What is the big rush? We ought to hold onto what we have learnt and why SmartGrowth has been so successful. Get the community firmly behind what we are doing.</li> <li>• CR: It is important to reach the community. Why is it considered appropriate to avoid that phase?</li> <li>• KS advised that the thinking was that the SG forums are a representation of the community.</li> <li>• LD: pre engagement is so important. Engage early on and less people feel the need to have their say – they feel they have had it.</li> <li>• BW advised that wider consultation was proposed for 2017. July for targeted engagement forums and groups.</li> </ul> <p><b>Recommendation:</b> The SmartGrowth Strategic Partners Forum recommends to SGIC that the public consultation process be undertaken as originally proposed to occur in the first half of 2017</p>
	Action	<ul style="list-style-type: none"> <li>• BW to confirm with all forums, staff and implementation advisor when forum consultation on the SPR would take place and will follow up with Ken.</li> </ul>
9A3	Discussion	<ul style="list-style-type: none"> <li>• KS presented to the group on the Social Sector inventory project (9A3) – presentation attached below.</li> <li>• The data is to be held in community ownership (via SocialLink) but the IP regarding the format and dashboards will be the property of the developer.</li> <li>• Any organisation who provides a service in the Western Bay can be involved.</li> <li>• Group discussion was had around this project.</li> </ul>
	Action	

<p><b>Updates from the other forums</b></p>	<ul style="list-style-type: none"> <li>• BW: SG Implementation Committee has had conversations with DHB. BW will follow up when back from leave around opportunities going forward around a greater collaboration.</li> <li>• CR updated on HAF – heavily focussed on the strategy project at present. The point is to show best practice in affordable housing. Looking at 10-20 homes on up to 4000sqm site. Looking at different types of homes, duplex, terraced, condo etc. Innovative housing.</li> <li>• CG commended CR and HAF for their continued work.</li> <li>• CG provided up update of SSF – SSF raised their concerns around the lack of engagement in the Settlement Plan. A positioning paper is in the works.</li> <li>• LD: 9A4 update. LD and KS are currently doing research around hearing the voices we don't usually hear from i.e. ethnicity, children, young people and Maori who are not Tangata Whenua (It is difficult to identify Maori in the community who are not Tangata Whenua) How do we continue to engage with these groups.</li> <li>• KS spoke about the multicultural festival she held a stall at in association with the research partners. The diversity was incredible and everyone wanted to tell their story. Really positive engagement.</li> <li>• KS advised it is really helpful to give an update on the other forums to link everyone up             <ul style="list-style-type: none"> <li>○ PATAG: currently carrying out research on older renters in the WB going forward.</li> <li>○ E&amp;S: the first forum was held on Tuesday 3<sup>rd</sup> May with 17 RSVP's and 30 attending. Jo Wills was elected Chair.</li> <li>○ CTWF: currently in the process of appointing a new chair and 2 new SGIC reps. CTW are reviewing their Terms of Reference which will give them a really good look at decision making. A very successful Hui was hosted at Maungatapu Marae. CTWF are in the process of writing a positioning statement for SPR.</li> <li>○ A new forum – Social Infrastructure Providers – is being considered. This forum will be made up of Organisations that provide 'hard' social infrastructure (e.g. Police, Ambulance, Councils, Education, Health, Churches, Fire, Property developers) with the initial intent to inform the spatial plan of Te Tumu. The initial meeting was very successful and it was encouraging to see Public Health Organisation there.</li> </ul> </li> <li>• Concerns were raised that BOPRC and TCC representation were missing on this forum.</li> <li>• KS advised that Philip King has been attending all forums with the view to placing the right staff on each forum.</li> </ul>
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		<ul style="list-style-type: none"> <li>• BW advised that PK could represent TCC on this forum</li> <li>• CR advised that we have also lost representation from the Tertiary Sector.</li> </ul>
	Action	<ul style="list-style-type: none"> <li>• KS/MR to extend invite to Surf Lifesaving to join Social Infrastructure Providers group.</li> <li>• MR to compile a document with all forums and current members.</li> <li>• BW to have a conversation with the Interim Polytechnic CE Neil Barns</li> <li>• MR to include Philip King in Strategic Partner Forum group and invite him to meetings going forward.</li> <li>• Next agenda item – Who is not at the table.</li> </ul>
<b>SmartGrowth update</b>		<ul style="list-style-type: none"> <li>• As noted MR has started as SmartGrowth Coordinator in a full time role.</li> <li>• Three quality candidates were interviewed for the Implementation Advisor position on Friday 6<sup>th</sup> May. BW is away for two months from Wednesday 11<sup>th</sup> May and is keen to have an appointment made before then.</li> </ul>
	Action	
<b>Other Matters:</b>		<ul style="list-style-type: none"> <li>• BW on leave for two months from Wednesday 11<sup>th</sup> May. Ross Patterson will be chairing May and June SGIC.</li> <li>• BW: Minister of Transport has announced the Northern Arterial funding and time frames. Now to move into design stage. Construction to start in two years' time. Also discussing four laning out to Omokoroa. Tauriko Bypass – looking at decisions in November after this has been to NZTA board.</li> <li>• EO asked if consideration has been made regarding on ramp from Greerton onto Takitimu Drive.</li> <li>• BW noted that an entry onto Takitimu Drive from Fifteenth Ave was as part of the design considerations in respect of the Northern Arterial.</li> <li>• It was mentioned that it would be an idea to invite a NZTA rep to the next Forum meeting to speak about roading.</li> <li>• MD suggested also inviting Bay Brighter Futures to update the forum.</li> </ul>
	Action	<p>Ken to extend invitation to next SPF meeting to NZTA rep.  MR to liaise with MD on inviting Bay Brighter Futures to the next Forum meeting.</p>

Meeting ended at 10.06am. Next Meeting 12<sup>th</sup> July. Historic Village, Chapel 8.00am-10.00am

<b>This Year's SPF Calendar:</b>
• 12 <sup>th</sup> July 2016
• 13 <sup>th</sup> September 2016
• 8 <sup>th</sup> November 2016
• 21 <sup>st</sup> December 2016 ( <i>New Council Introduction</i> )

## OUTSTANDING ACTION POINTS

### Strategic Partners Forum

Item No.	Meeting	Action	Action
1	May	• BW to confirm with all forums, staff and Implementation Advisor when forum consultation on the SPR would take place and will follow up with Ken.	BW
2	May	• KS/MR to extend invite to Surf Lifesaving to join Social Infrastructure Providers group	KS/MR
3	May	• MR to compile a document with all forums and current members.	MR
4	May	• BW to have a conversation with the Interim Polytechnic CE Neil Barns	BW
5	May	• MR to include Philip King in Strategic Partner Forum group and invite him to meetings going forward.	MR
6	May	• Next agenda item – Who is not at the table.	All
7	May	• Ken to extend invitation to next SPF meeting to NZTA rep.	KT
8	May	• MR to liaise with MD on inviting Bay Brighter Futures to the next Forum meeting.	MR



<b>Committee Name</b>	<b>SmartGrowth Strategic Partners Forum</b>
<b>Committee Meeting Date</b>	<b>23 June 2016</b>
<b>Author (s)</b>	<b>Karen Summerhays</b>
<b>Purpose</b>	<b>To provide an opportunity for the Forum to formally state their position regarding the future development of the city by providing a Position Paper to the SmartGrowth Implementation Committee on the 20<sup>th</sup> July 2016</b>

## Position Paper - Development and adoption

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### Summary

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All the fora have been invited to present, and have recorded, their sectors:

- requirements regarding the provision of social infrastructure and placemaking
- desired outcomes especially from the compact city provisions (noting that these provisions are more likely to be effective on a larger scale in greenfield developments)
- any other position statements they would like to make regarding their sector in the western Bay of Plenty

There is a tight timeframe facing SmartGrowth to provide this information so that it can be lodged in time to be included in the proposed adoption of the Settlement Pattern Review in August.

On the 12<sup>th</sup> of July a multi-forum Hui is planned with the Council teams to gain a mutual understanding of the individual fora position statements and the proposed settlement pattern, including and especially the Compact City provisions.

The length of your Paper should be no more than four pages and outline the following:

- Provide the rationale and thinking behind your position, the major concerns of the sector, challenges, barriers and opportunity (big picture)
- What outcomes the Forum is seeking
- What the sector needs: List your social infrastructure requirements and if possible indicate at what level of provision (e.g. neighbourhood, suburb, multi-suburb, sub-regional)
- Identified barriers and opportunities

Whilst the other fora Position Papers have largely concentrated on what is outlined above, the SPF has a special role to play in providing a community overview of the requirements of engagements, highlighting common themes and suggesting tools the SG partners can use for good decision making.

Resourcing is being provided to support the Forum to meet the outlined timetable (see timeline below)

In the absence of Bill Wasley as Chair of this Forum, staff (plus Lisa Hickling) have taken the liberty in providing you a very rough draft Position Paper for your consideration, adjustment and adoption at this meeting. You will note that at the end of the report are a number of identified topics that haven't been yet been addressed in the draft paper these and any other topics of concern can also be added.

The Forum is asked to discuss, change (by consensus if possible) and endorse these position papers at this meeting so that the Chairs can present the papers; firstly, at the Hui and then formally at SGIC on the 20<sup>th</sup> July 2016. As this is all new to this Forum you may wish to delegate changes to a small sub group (please nominate those people today). When the other Fora Papers are presented at the Hui you may also wish to endorse their positions and/or make minor changes from what you hear from the Council staff regarding the Settlement Pattern Review.

These Position Papers are seen as an integral to the future engagement with the SmartGrowth Partners as to how the sub region grows and an opportunity I would encourage you all to be engaged with.

Karen Summerhays

**Well-Beings Implementation Officer**

## Draft SmartGrowth Timeline

Week Beginning	23-May	30-May	6-Jun	13-Jun	20-Jun	27-Jun	4-Jul	11-Jul	18-Jul	25-Jul	1--10 Aug
		Position papers working groups confirmed HAF and SSF	IMG 7/6 HAF 10/6	SGIC 15/6 SPR 2 reports Compact City and Te Tumu	PATAG 22/6 SSF 23/6	SPF 28/6	E&S 5/7 IMG 5/7 CTWF 6/7 PDF 7/7 HAF 8/7	12th July HUI - SPR reports (Partner Officers) - Lay person planning guide - Positioning Papers (All forums)  Mini report post Hui to inform SGIC report  SGIC report due 13/7	SGIC 20/7 - SPR first Draft  Forum chairs to present positioning papers to SGIC	Evaluation of Position Papers against existing policies and strategies for support of fora positions and to identify any gaps.  Updated SPR report to include responses to position papers.	AUGUST SGIC 17/8 – consideration of all partner forum input as part of the final SPR report pre adoption.

Forums complete Position Papers

HUI



## POSITION PAPER

### SmartGrowth Strategic Partners Forum (SPF)

July 2016

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#### 1. Purpose

To present the position statement of SmartGrowth Strategic Partners Forum (SPF) regarding the requirements when considering accommodating growth within the western Bay of Plenty sub-region.

#### 2. SmartGrowth Implementation Committee (SGIC) recommendations

- That the position of SPF is noted
- That SmartGrowth and the partner staff respond to the points in all future reporting regarding the SPR
- That the future stages of planning incorporate, where feasible, the outcomes sought and when deemed not appropriate or feasible an explanation provided.

#### 3. Introduction

According to the Governance & Advisory Forums Terms of Reference (2013), the role of the Strategic Partners Forum (SPF) is to:

- Act in a community audit role
- Provide a monitoring function to ensure the strategy and actions are met with input from partners' forum members
- Act as a knowledge pool to the SGIC and to assist guiding decisions relating to implementation. The basis of the role is that the Strategic Partners are able to provide support to the SmartGrowth Governance structure in a collaborative fashion rather than in a strict auditing and monitoring role.
- Provide sound community governance advice to the SGIC and identify potential solutions to issues.

#### 4. Concerns

- 1) There is an under-investment in social infrastructure. Social infrastructure contributes to people's sense of identity and belonging, their social networks and general wellbeing. It is vital that social infrastructure keeps pace with the changing

demographic needs along with other essential infrastructure, to both attract and retain people to the western Bay.

Social infrastructure refers to the community facilities, services and networks that help individuals, families, groups and communities meet their social needs, maximise their potential for development, and enhance community wellbeing. Social infrastructure includes:

- Universal facilities and services such as education, training, health, welfare, social services, open space, recreation and sport, safety and emergency services, learning, religious, arts and cultural facilities, civic and democratic institutions, and community meeting places
  - Lifecycle-targeted facilities and services, such as those for children, young people and older people e.g. early childhood centres and retirement villages
- 2) Targeted facilities and services for communities of interest, such as families, people with disabilities, and people from culturally diverse backgrounds
  - 3) Social infrastructure services and facilities that are planned well can promote social cohesion and maximise efficient asset utilisation through co-location and integrated services reflecting new, emerging models of service delivery
  - 4) In line with the National Infrastructure Plan and good practice, local, regional and central government social infrastructure providers in the sub-region recognise the importance of **working with each other and communities** to plan for the delivery of social infrastructure.

## 5. Strategic Position Statements

- 1) An appropriate level of investment in social infrastructure should be planned and delivered:
  - a. ensuring both new and existing populations can access a **full range of services** at convenient times and locations throughout the western bay of plenty sub-region.
  - b. Social infrastructure needs to be considered **early** on in the planning process for new growth areas and in the settlement pattern review projects.
- 2) **Community-led development is essential** in determining social infrastructure and broader planning requirements and solutions. Communities need to be considered partners and co-designers in planning and development.
- 3) In order for communities to be inclusive, adaptive and liveable, planning and development needs to fully embrace and apply the following principles:
  - a. **Collective impact** (where multiple organisations or entities from different sectors work on a common agenda, shared measurement and alignment of effort)

- b. Good **Community Planning** and **Engagement** (including active participation of communities that is inclusive and resident-led designed to fully engage communities)
- c. **Accessibility for all** (including utilisation of the Lifemark accredited accessibility standard)
- d. **Urban design and placemaking**
- e. **Universal housing design**
- f. **Aging in place** (including consideration of cultural relevant, health, social and community impact)
- g. **Life-time community planning**

#### 4. Specific outcomes sought by SPF:

- 1) Embodiment and application of the principles outlined above in City and District Councils planning documents and subsequent delivery of products.

#### NOTE:

Things that haven't been addressed in this draft paper that you may wish to consider to include:

Recognition of Tangata Whenua

Rural issues

Small towns

Environment

Heritage

Culture

Any other items?