

Population Ageing Technical Advisory Group [PATAG] – Terms of Reference (SG Strategy 13)

Function:

- PATAG is a collaboration between the Bay of Plenty District Health Board (BOP DHB) and SmartGrowth. It is anchored through a memorandum of understanding signed by the BOPDHB and the SmartGrowth partnership on 13 February 2008. It is a BOP DHB Technical Advisory Group.
- The role of the Population Ageing Technical Advisory Group (PATAG) is to provide expert technical advice to the Bay of Plenty District Health Board and SmartGrowth regarding: policy, planning, and service development to best meet the needs of the community having regard to the impacts and opportunities arising from the ageing population, now and in the future.
- These needs encompass the social, economic, cultural, and environmental determinants of health and wellbeing.

Membership:

Membership of PATAG will have knowledge/ expertise in the four well beings and clinical expertise from the health sector. Members will be appointed by the CEO of BOPDHB and the Independent Chair of SmartGrowth. PATAG will have an opportunity to make recommendations for membership. Members will be appointed for their individual expertise and experience. An ability to contribute to the achievement of the objectives of PATAG will form the basis of the skills, knowledge, or experience required. The mix of skills and experience within the PATAG will be taken into account.

Aims:

BOP DHB:

- The prioritization of investment in services to ensure the health and support needs of older people are met; and
- To manage the impact of our ageing population on health services and support the provision of high quality and sustainable services for all people.

SmartGrowth:

- Enhanced capacity of communities to facilitate both 'active ageing' and 'ageing in place'.
- Improved access to information and research as a basis for decision making to achieve successful population ageing.

Both Partners:

- Provide advice that is professionally credible, evidence based, internationally current, and locally relevant.
- To encourage collaborative planning and implementation across all agencies.

- Encourage innovative leadership in consideration of population ageing matters and its impact on potential impacts and opportunities.

Relationships: PATAG will:

- Take direction from the BOP DHB and SmartGrowth.
- Be provided with management and secretarial support from the BOP DHB.
- Engage as appropriate with sub-regional planning processes.
- Maintain effective relationships with community providers and agencies including SmartGrowth's Strategic Partner Forum and the Combined Tangata Whenua Forum.
- Engage with national and regional bodies as appropriate.
- Recognise the autonomy of the collaborating partners and the roles of participating individuals and organisations.
- Have a "no surprises" approach and work in a collaborative and respectful manner within its membership and partners.
- BOP DHB and SmartGrowth will from time to time work with PATAG to create community discussion and debate.

Scope:

- PATAG will define and analyse issues to provide future strategic direction and advice to ensure the wellbeing of the communities having regard to the impacts and opportunities arising from an ageing population.
- The scope of work will take into account the BOPDHB Annual Plans and Regional Plans, the SmartGrowth Strategy and Implementation Plan; and subsequent iterations of these documents.

PATAG will provide:

- Expert advice and stakeholder group participation in issues of ageing relevant to the work of both the BOPDHB and SmartGrowth integrated planning for population ageing in the region, through collaboration, co-ordination, effective and efficient productivity.
- Information that will create and encourage community awareness and debate on ageing population.

PATAG will consider and provide advice on:

- The health, wellbeing and disability needs of the ageing population in the Bay of Plenty region, funded by both Vote Health and Health and Disability Services.
- Social and economic issues related to wellbeing, workforce participation, skill development, retention and development.
- Improved coordination and responsiveness of services provided to an ageing population and their families.
- The impact of the four well-beings: social, cultural, economic and environmental, as they relate to an ageing population.

- The related strategies and implementation programmes that at any time may be relevant to the growth and development of the region.

Operational Structures:

- The formal structure and process will align with the established BOP DHB Technical Advisory Group and SmartGrowth structure and purpose.

It is expected that PATAG Will:

- Meet at least quarterly.
- Undertake work within specific working groups to progress tasks.
- Meet goals according to BOP DHB and Smartgrowth reporting time frames.
- Nominate a representative from PATAG to SmartGrowth Strategic Partners Forum.

Chairperson:

- A Chairperson will be appointed jointly by the BOPDHB CEO and SmartGrowth Independent Chair for a specified and agreed term.

Communication:

- The Chair of PATAG or nominee will be responsible for all communication under the agreed communication policy.

Reporting Requirements: PATAG will provide a report every 6 months to:

- BOPDHB.
- SmartGrowth Implementation Committee.

Committee:

- Other specific reports as requested.

Performance:

The performance of PATAG will be reviewed by the members annually. Discussions will be held with the BOP DHB and SmartGrowth regarding:

- Recommendations.
- Priorities.
- Membership.
- Other matters arising.