



Social Sector Forum Meeting

Agenda

Thursday 26th January 2017
School House, Historic Village, 11:30am – 2:00pm

Social Sector Forum – Terms of Reference

Membership Criteria: The SmartGrowth Social Sector Forum is intended to be a voice for the non-government and not for profit sector. Other organisations and government agencies are welcome to attend as participating observers.

Purpose: The purpose of the Social Sector Forum (the forum) is to draw on existing experience and positively contribute to the on-going evolution and success of the SmartGrowth Strategy (the Strategy). The forum will provide a view that reflects the interests of social and community groups across the wider western Bay of Plenty.

The forum will enable direct social sector industry participation in Strategy implementation and monitoring in order to provide vital sector input (in collaboration with the Strategy partners and lead agencies) into the wide range of challenges faced in the sub-region, including specific input into:

- Building the Community
- Housing affordability
- The contribution of the social sector to economic growth

Role: The Forum will have on-going input into Strategy development and implementation including the following specific aspects:

- Providing input and feedback in respect of partner projects relating to strategy actions
- Monitoring of strategy actions.
- The development of statutory and non- statutory policies by the SmartGrowth Partners that either arise from the strategy or have the potential to impact on the strategy.
- SmartGrowth representations to regional and national forums and central government.
- Identifying proposed actions during Strategy review/update to respond to emerging social and community Issues

Other SmartGrowth Forums and the SmartGrowth Implementation Management Group (IMG) – Linkages and Reporting:

In order to provide transparency, a member (an alternate can be appointed) of the other SmartGrowth Forums and the



IMG (as selected by those groups) will be invited to attend and participate in the Social Sector Forum meetings.

The Social Sector Forum may also appoint a member to attend and contribute to the wider Strategic Partner Forum.

Meeting minutes and reports from each of the SmartGrowth Partner Forums will be made available to the other forums, to IMG and to SGIC.

SmartGrowth Implementation Committee (SGIC) – Linkages and Reporting:

The forum members are able to present to the Implementation Committee at any of the formal meetings with agreement of SGIC Chair and at any agreed workshops, held between SGIC and the forum. Every six months SGIC has a workshop with the individual forums to discuss a range of matters and issues.

The minutes of the forum meetings are provided to SGIC as part of the regular reporting process and any particular issues are drawn out and highlighted in the bi-monthly report presented to SGIC by the Independent Chair, Programme /Implementation Manager and Strategic Adviser.

Information Provision and Feedback:

Relevant draft reports, ideas, submissions, and proposed initiatives are provided to the Forum for discussion and input prior to matters going to SGIC for decision-making. These may be part of a meeting agenda item, or if between meetings, circulated by email to the Forum Chair, for feedback. This feedback will be presented to SGIC as per item 5 above.

Meetings: Attendance and presentation:

- The Independent Chair, Programme Manager and Implementation Advisor may attend meetings from time to time, provide written reports, advice and seek input on various matters.
- SGIC members may also be invited to attend the Forum from time to time.

Frequency

- The Forum will meet bi-monthly, prior to the SGIC meeting to provide information and feedback on specific issues directly relating to Strategy implementation.

Servicing

- The Forum will be serviced by SmartGrowth through the Programme Manager, for matters including venues, agenda circulation, minute- taking and report materials.

Chair

- A Chair will be appointed by the Forum



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1. Apologies
 2. Previous minutes and actions (**Paper A**)
 3. Introduction / Overview settlement pattern/ SmartGrowth overview (**Bernie Walsh**)
Structure Diagram (**Paper B**)
 4. Position Paper Response update (**Paper C**)
 5. Building the Community discussion (**Chair**)
 - Forum Role - progressing actions & report from chairs meeting (**Chair**)
 - Insights for strengthening communities 2017
 - Social Infrastructure / Lifetime Neighborhoods development
 - Housing update - including SG response to TCHT paper (**Karen Summerhays**)
Homelessness Report overview (**Megan/Peter/Jo**)
 - Update from Socialink on 93A, TECT Hub project (**Sharon/Liz**)
 6. 1pm - Update City Intensification Project (**Michael Tucker**)
 7. Bay Brighter Futures update (**Terri Eglington**)
 8. Presentation on inequality (**Peter Malcolm**)
 9. SUPA-NZ Silver Economy report (**Carole Gordon**)



10. General discussion on membership (**Chair**)

11. General Business

12. Summary - items for SmartGrowth Leadership Group (**Chair**)

Note: There will be a 15-minute lunch break at approximately 12:45pm

Paper A

SmartGrowth Social Sector Forum Meeting
Thursday 24th November 2016
The School House, Historic Village, 17th Avenue

Present	Carole Gordon (Chair-Supa NZ), Karen Summerhays (SmartGrowth), Mary Dillon (Welcome Bay Community Centre), Eddie Jackson (Age Concern), Vicki Jones (SmartGrowth) Michael Vujnovich (TCC), Meagan Holmes (TCC) Liz Davies (SocialLink), Jo Gravit (Budget Advisory Service, Community Housing Trust) Monique, Peter Malcolm (Closing the Gap),	
Apologies	Beth Bowden (Te Tuinga Whanau) Terri Eglington, Bill Wasley (SmartGrowth Independent Chair) Chris Johnson, Shannon Hannah, Rebecca Culliford	
Previous minutes and matters arising		<p>The previous November minutes were accepted by the forum as a true and correct record. Motion by Jo Gravit; seconded by Mary Dillon</p> <p>No matters arising. The outstanding actions were discussed and updated</p>
9A3 action update – SocialLink - Liz Davies		<ul style="list-style-type: none"> • Meeting was held on Tuesday between SG and SocialLink to discuss way forward regarding 9A3 project, information to be collected and review how SocialLink can be assistance; SocialLink has approved funding of \$20,000 towards the collection of data. Karen and Liz Davies are working on a revised project plan so that this can be presented to CEAG on 14th Dec as they have authority to release funding. In total the project needs to have \$40,000 external contribution the project can be rolled out in stages so the \$20k from SocialLink is a great start. • The group discussed - What is our understanding of the parameters Social Sector? Things to be considered as the revised proposal is written and the project progresses: • We are measuring Where, When, who we are mapping inventory. We need clear criteria who is in and who is out. • How does the inventory add value? how we pitch the project to sector is important



		<p>Motion Social Sector Forum supports proposal by social link to progress action 9A3 and asks that the project is enabled to progress with some urgency - moved by Lloyd and Seconded by Peter Social link will circulate the proposal by email for comment from forum members Motion - agreed by all forum</p>
Housing – CSI Sustainable Housing report chapter 5 and 6 for discussion <i>(Paper B)</i>	Discussion	<ul style="list-style-type: none"> • The report gives an overview of housing situation in the BOP and advised two priorities are emergency housing accommodation and healthy housing quite a few options for funders to consider, Paper speaks for itself and forum agreed it is important piece of work. Previous survey showed concerned around these areas. It's noted that it was written for a philanthropic audience. • Peter questioned are local authorities aware of this report? Karen explained it will be made available to the new SGIC committee. Megan Homes will find out if the information session for TCC elected members will be open meeting as some of the SSF forum would be interested in attending. Post note: Meagan advised unfortunately this is a closed session. • Jo expressed this is excellent information that has been prepared for our communities in the sector but we need to remember it needs to be interrogated into the community
	Action	Social link will circulate the proposal by email for comment from forum members
Tauranga Community Housing Trust paper <i>(Paper C)</i>	Discussion	Jo talked about general housing challenge - Everyone agreed no one solution, interest from SSF as we process at SmartGrowth initiative we are proposing SmartGrowth lead. Recommendation from HAF that SmartGrowth look into this initiative. TCHT was thanked for this paper
SmartGrowth Independent Chair - Paper on housing <i>(Paper D)</i>	Discussion	<ul style="list-style-type: none"> • Bill is open to SmartGrowth being involved in this area, but needs to ascertain how best SmartGrowth can assist in this area. The Forum felt that it is imperative to hear from all the different sectors, to understand the present and future housing needs and to have an opportunity to consider all the reports and research that is available e.g. the Ageing Well Research – Life When renting reports. In the first place, the SG Independent Chair is keen to identify the key players involved and who maybe putting their hands up to lead a joined up conversation, SG would be interested in the sub regional focus from the medium to long term time frame. • Carol asked what are our barriers? Some of them sit in local government, local resources. This forum needs to be proud we are expressing our concerns. Forum is pleased to have the paper from the independent chair. • It was suggested we have a future discussion regarding the government's contribution to the housing dilemma and that the SG independent chair be made aware of this request • Mary suggested we approach Tect & Bay Trust to co-host the proposed joined up conversation. Not all the forum agreed on this approach as • Peter discussed the Cost of housing and people's ability to pay is based on living wage that turns out to be under \$60,000 per year the affordable housing is x7 times what families can afford. Two sides of this Supply & Demand we need to look at both.



		<ul style="list-style-type: none"> • Meagan alerted the forum to the likely name change of the Homelessness working group – raising this group to a wider range of considerations Focus on looking at short – medium term. Meagan met with Hamilton Group and was offered their assistance to get up and running. • SmartGrowth facilities at Hui in January • Carol thanked Jo for her paper <p>Motion: SmartGrowth facilitates the initial pulling together of all parties with influence or roles in the housing/funding sector, to identify the pieces of the jigsaw, to work together towards a shared vision and to determine what success would look like in our sub region.</p> <p>Motion – Peter motioned and Mary seconded</p>
	Action	KS to alert the SG Independent Chair to the request for a future discussion regarding the government’s contribution to the housing dilemma
Forum membership confirmation (Paper E)	Discussion	Karen recirculate out electronically to all forum members
2017 meeting timetable (Paper F)	Update	Action - SSF meetings at same time as Megan Holmes homeless meeting for 2017 -To alter times Postnote: Meagan Holmes has advised: that as requested at the SSF meeting on Thursday we have rescheduled the Homelessness Steering Group meetings to ensure there is not clash with SSF meetings for 2017.
	Action	Meagan Holmes to look into the clash between SSF meetings and Homelessness group meetings for 2017
General Business	Discussion	Carol wanted to express Thanks for Socialink’s effort in this establishment Peter has offered to prepare presentation on inequality for next meeting Lloyd raised the highlight of the year was presentations with rest of the forms – Combined position papers
	Action	<ul style="list-style-type: none"> • Peter to prepare presentation on inequality for next January SSF meeting • Vicki to add to agenda
Items to note for SGIC	Discussion	Recommends re Housing: SmartGrowth facilitates the initial pulling together of all parties with influence or roles in the housing/funding sector, to identify the pieces of the jigsaw, to work together towards a shared vision and to determine what success would look like in our sub region.



		Recommends re 9A3: SSF supports the revised proposal by Socialink to progress action 9A3 and asks that the project is enabled to progress with some urgency
Meeting closed 2pm		

Next Meeting: Thursday January 26 2017, The School House, Historic Village, 11.30-2.00pm

SOCIAL SECTOR FORUM OUTSTANDING ACTIONS

Item No.	Meeting	Action
1.	June	<ul style="list-style-type: none"> Vicki/SmartGrowth to prepare a directory including all forum members, council staff and management and key stakeholders – Ongoing action
2.	August	<ul style="list-style-type: none"> Carole to report on the Silver Economy Symposium in January. Vicki add to January agenda for SSF post note: completed
3.	October	<ul style="list-style-type: none"> Karen S to circulate membership form via email for completion by members before the next forum meeting. Post note: Karen circulated; await completed forms from all members.
12.	November	<ul style="list-style-type: none"> Peter to prepare presentation on inequality for January SSF meeting Vicki to add to agenda post note: completed
13.	November	<ul style="list-style-type: none"> Meagan Holmes to look into the clash between SSF meetings and Homelessness group meetings for 2017 post note: actioned by Meagan changed the date of Homelessness meetings. SSF to remain the same time