



PATAG Meeting Agenda

1.00pm – 3.00pm, Wednesday 26th October 2016

The School House, Historic Village, 17th Avenue, Tauranga

1. Apologies
2. Previous Meeting Minutes & Actions – *(Paper A)*
3. What's Hot
4. Announcement of PATAG Chairperson Appointment
5. Ageing Well National Science Challenge Update
6. Positive Ageing Advisory Forum update – *Dani Jurgeleit or Annie Hill*
7. Position Paper Matrix update – *(Paper B)*
8. 2.20pm – Total Mobility Presentation – *Joe Metcalfe (BOPRC)* – SSF invited for this item
9. General Business

Paper A

**Population Aging Technical Advisory Group Meeting
Wednesday 24th August 2016 1:00 – 3:00pm
The School House, The Historic Village, 17th Avenue**

Present	Tony Lawson, Mary Dillon, Karen Summerhays, Annie Hill, Megan Rumble, Dani Jurgeleit, Anne Pankhurst, Sarah Davey	
Apologies	Liz Spellacy, Lorraine Wilson.	
Previous Minutes and Actions		<p>Previous minutes were accepted with no matters arising. All actions complete.</p> <p>Discussion followed around forum membership and ensuring everyone is well represented. Annie Hill referenced the report written when PATAG underwent a review in late 2014. Annie to circulate.</p>
	Action	<ul style="list-style-type: none"> • Karen S to invite Liz Davies – Socialink - to attend PATAG. • Annie H to circulate 2014 PATAG review report. • Anne P to request a revisit of the ToR's from SmartGrowth and DHB to reflect our current operating model – look at membership. • What's Hot item to be added to future agendas.
Report back on the Silver Economy Symposium and the National Science Challenge		<p>Sarah Davey, Anne Pankhurst, Mary Dillon and Karen Summerhays attended the Silver Economy Symposium on 11th August and commended SupaNZ on a very good event. Brilliant speakers. Dr Spellacy was outstanding and a highlight. Bernard Hickey was also excellent and very sobering. The day was largely focused on Population Ageing. Bernard Hickey spoke very clearly to the divide. It was noted that it would have been good to see more about the opportunities surrounding a silver economy e.g. technology. There was an interesting mix present from health and community sectors.</p> <p>National Science Challenge – Anne and Karen attended the Science Challenge in Wellington. They were very appreciative of PATAG's and SmartGrowth's involvement in both, the research project and as members of the National Reference Group. Mostly professors and PhDs present. PATAG's proactive approach to research was commended. An overview of the Ageing Well Science Challenge and the preliminary Life When Renting papers</p>

		<p>were presented. The Life Challenge SNAP event is being held in September which Karen and Anne will attend. It was noted that it is up to advocacy groups to pick this information up and take it forward.</p> <p>It was noted that Wellington has a particularly good model for pensioner housing.</p>
<p>Ageing well papers –</p> <p>Tenure Security for Older Tenants</p> <p>The Housing Older People Would Choose</p>		<p>The group accepted the two reports.</p> <p>Karen advised these two papers are setting the scene nationally and the next pieces of research will begin to drill down locally (BOP). The next part of the research is BOP specific and researchers are looking for renters over 55 to interview as part of this next stage. Karen asked the group to think about renters over 55 who may be interested in participating in this research.</p> <p>It was noted that it would be useful for the DHB board to summarize/comment on the papers – Sarah will bring any comments the board makes back to PATAG.</p>
	Action	<ul style="list-style-type: none"> • Contact Karen with anyone over 55 currently renting who may be interested in being part of the next set of research. • Sarah Davey to take the two Aging Well papers back to the DHB board for their comments.
Election of Chair Process		<p>Nominations are open for the PATAG chair position. This person can be a member of PATAG or any other put forward by either SmartGrowth Independent Chair or the Chief Executive of the BOP DHB. If the candidate is a PATAG member, they are required to be nominated by one other PATAG member. Nominations must be received at the SmartGrowth office 100 Spring St, Tauranga by 4pm 23rd Sept 2016. This is a two-year term. The appointment will be advised by the SG Independent Chair before the 25th October.</p>
	Action	<ul style="list-style-type: none"> • Anne P to ask how PATAG might go about spreading it wings into the Eastern Bay.
Position Paper Analysis		<p>On behalf of PATAG Anne P thanked Karen for facilitating the Position Paper process and felt it was very powerful. Helen Mason was also excellent and it was great to have that DHB presence.</p> <p>Liz Davies analysis was commended as a well written report and a very good summary. It was noted that it will be good to see how this is used in the future.</p>

		<p>Sarah Davey also noted the press release that came out last week was great and it captured the work of the forums well. Helen has asked Sarah to take the press release to the DHB board to show the contribution. It was significant how Bill talked about the number of dwelling consents and such a large proportion of retirement village consents.</p> <p>Discussion followed around how the forum would like to be kept informed around the things they have specifically asked for and how the forum can show their involvement in the actions.</p> <p>It was strongly noted that there is the expectation that the forum will be responded to and engaged with going forward. SG need to engage first before PATAG commit to another level of work.</p>
	Action	<ul style="list-style-type: none"> • Megan – add to Position Paper Glossary - Missing Middle, Pattern Book, Blue and Green Infrastructure. • Karen and Anne - Work to better understand retirement villages. Karen and Anne to speak with Michael Tucker and bring forward as PATAGs next project. Suggestion for Retirement Villages Association to join SIP – Karen to follow up.
Launch of Best Fit Housing Tool for Older People		<p>The tool is getting launched around the country in late August/September and will be available online in October http://www.goodhomes.co.nz/</p>
SmartGrowth Thankyou Function		<p>The SmartGrowth Thank you function will be held at the Tauranga Yacht Club at Sulphur Pont on Thursday 22nd September 2016. Please RSVP to Megan for catering purposes. Live entertainment will be provided.</p>
	Action	<ul style="list-style-type: none"> • Forum members to RSVP their attendance at the SG Thank you function to Megan by Thursday 15 September.
The Western Bay Public Transport Blueprint presentation – Joe Metcalfe (BOPRC)		<p>Joe Metcalfe was present to provide an overview on the Western Bay Public Transport Blueprint 10-year plan. Joe advised they are currently looking to redesign the entire bus network across the western Bay and are looking to engage with PATAG on this and gauge the level of interest.</p> <p>It was agreed that Joe will come back to PATAG next meeting with an update on the next stage of the Blueprint and will be looking for a statement of support. Joe to provide an update on Total Mobility at the next meeting also.</p>

		Questions and discussion followed.
	Action	<ul style="list-style-type: none"> Joe to provide an update on total mobility and Blueprint at October PATAG meeting.
Current Consultations		Discussion was had around the Health of Older People Strategy update http://www.health.govt.nz/our-work/life-stages/health-older-people/health-older-people-strategy-update
General Business		<p>Dani Jurgeleit has had approval to establish the Positive Ageing Advisory Forum. This will be an agency focused forum made up of relevant organisations that provide services to older people, DHB and others. The purpose of the group is to give council feedback on the content of strategies, policies and bylaws, guidance on mechanisms of engagement with older people and drive the goals of the age friendly city Strategy.</p> <p>The initial meeting will be an Informal meeting with a core group of 14-16 representatives, with ability to co-opt additional members when addressing emerging needs identified by the sector.</p> <p>It was suggested Dani invite Dr Spellacy to set the scene at the initial meeting.</p> <p>Discussion was had around PATAG representation on this forum and it was agreed that Annie Hill would represent PATAG.</p>
	Action	<ul style="list-style-type: none"> Annie Hill to represent PATAG on the Positive Ageing Forum. Regular agenda item - Dani to report back on the Positive Ageing Forum.
Meeting Closed at 3.06pm		Next Meeting at The School House Wednesday 26 th October 2016 - 1:00-3:00pm

**PATAG
Outstanding Actions - 24th August 2016**

1.	August	<ul style="list-style-type: none"> Karen S to invite Liz Davies – SocialLink - to attend PATAG.
2.	August	<ul style="list-style-type: none"> Annie H to circulate 2014 PATAG review report.
3.	August	<ul style="list-style-type: none"> Anne P to request a revisit of the ToR's from SmartGrowth and DHB to reflect our current operating model – look at membership.
4.	August	<ul style="list-style-type: none"> Megan – What's Hot item to be added to future agendas.



5.	August	<ul style="list-style-type: none"> Contact Karen with anyone over 55 currently renting who may be interested in being part of the next set of research.
6.	August	<ul style="list-style-type: none"> Sarah Davey to take the two Ageing Well papers back to the DHB board for their comments.
7.	August	<ul style="list-style-type: none"> Anne P to ask how PATAG might go about spreading its wings into the Eastern Bay.
8.	August	<ul style="list-style-type: none"> Megan – add to Position Paper Glossary - Missing Middle, Blue and Green Infrastructure.
9.	August	<ul style="list-style-type: none"> Karen and Anne – Work to better understand retirement villages. Karen and Anne to speak with Michael Tucker and bring forward as PATAG’s next project. Suggestion for Retirement Villages Association to join SIP – Karen to follow up.
10.	August	<ul style="list-style-type: none"> Forum members to RSVP their attendance to the SG Thank you function to Megan by Monday 19 September.
11.	August	<ul style="list-style-type: none"> Joe Metcalfe BOPRC to provide an update on Total Mobility and Blueprint at October PATAG meeting.
12.	August	<ul style="list-style-type: none"> Annie Hill to represent PATAG on the Positive Ageing Advisory Forum
13.	August	<ul style="list-style-type: none"> Regular agenda item - Dani to report back on the Positive Ageing Advisory Forum.

DRAFT

SmartGrowth Forums: Position Paper Response Framework

Report prepared by Cheryl Steiner, Strategic Planning Consultant

Background

SmartGrowth Forums were invited to prepare a position statement to articulate what they believe is important and requires consideration through the Settlement Pattern Review. The SmartGrowth Forum Position Papers were first presented to SGIC at the 20 July 2016 meeting.

At the August 2016 SGIC meeting, a summary of the nine position papers was presented that outlined six themes identified by five or more of the forums. The report stated that *the themes represent what the eight forums and the Bay of Plenty District Health Board collectively believe to be essential ingredients for consideration in the Settlement Pattern Review process.* Further detail and comments are included in each position paper.

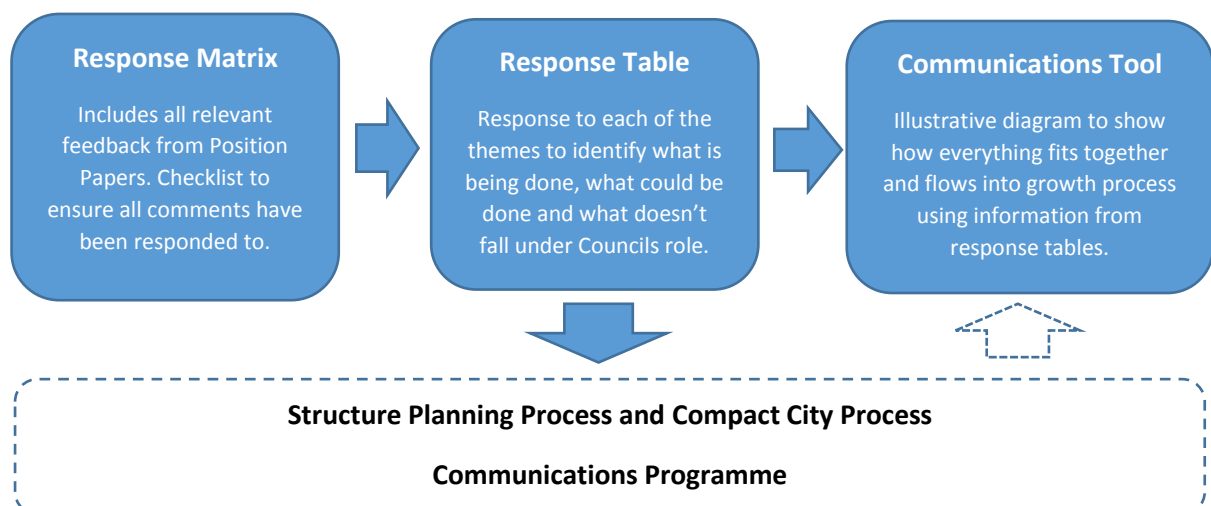
SGIC recommended that the partner councils agree to a number of core decision-making objectives to accompany recommendation on the Settlement Pattern Review process, one of which was providing a response to the SmartGrowth position papers.

Response process

The development and content of the position papers presents an opportunity for SmartGrowth to:

- Provide a written response to matters raised by each of the forums,
- Use this as an avenue to educate and inform forums members on what is currently considered in the growth planning process and what determines the requirements (e.g. strategies, levels of service, guidelines) and
- Identify areas of further work or gaps at a strategy, policy or implementation level.

In recognition of the time spent developing the position papers and the importance of the matters raised, it is intended to develop three pieces of work that together form a response. See diagram below and explanation. As per the SGIC August meeting, running parallel to this work will be commencement of the structure plan processes, compact city process and development of a communications programme that will essentially outline how SmartGrowth and the partner Councils will respond to many of the matters raised in the “community involvement in landuse planning” theme.



The **Response Matrix** will simply be a spreadsheet that includes all relevant points¹ made in the position papers and reference where this has been picked up in the Response Tables. If there are comments made that do not logically fit within the Response Table template this will need to be noted in the Response Matrix with some explanation as to why this is the case. This could be a bit of an iterative process as we go through the information and try to determine where it should sit and what the response should be to try and make sure that the information is as meaningful as possible.

The purpose of the Response Matrix is twofold – to help SmartGrowth make sure that all comments have been responded to, and to help Forums track where their comments have been responded to.

The **Response Table** takes the six themes identified in the August 2016 summary report and the key components of each theme, and provides a response to the matters raised through three possible categories:

- what is currently considered in growth planning processes and where the direction comes from, along with who has primary responsibility for this and an example of application and investment,
- what has been raised and could be considered further (this could be things that have only recently been considered by Councils and that have the potential to become more integrated into growth planning processes), and
- what currently does not fall under the role of Councils (and who it may fall under if relevant).

The “community involvement in landuse planning” theme is likely to be picked up through the process and communications programme discussions so may not need a template.

An example template is attached for the Active Transport Options and Public Transport theme. Note that this was used to illustrate what information could be provided and to test the template, and will not be the final outcome for this theme as it has not yet been reviewed by Council staff.

Council staff will initially be responsible for filling out the relevant information. The opportunity for other key stakeholders to add to this could occur as we start to build up the information.

What this information does is educate and inform on what is already in place, and therefore what will need to be (or has started to be) applied to the relevant stages of the four integrated urban growth projects – Tauranga Compact City, Te Tumu, Keenan Road and Tauriko West. It also provides a basis for further consideration of some matters and provides a starting point for a discussion on matters that do not currently fall under Council responsibility but might have the potential to in the future (likely to be subject to political discussion), or matters that are not currently a consideration in the Settlement Pattern Review process.

The **Communications Tool** is intended to provide a visual and summarised illustration of the responses provided in the Response Table. This could be used by the Forums and by Council to show what is considered and how this has been applied to growth areas planning processes. It has the potential to be developed as a live tool or visual checklist that can be updated to show progress against the four integrated urban growth projects, and others as they come about.

¹ The papers generally followed a standard template so for the purpose of this exercise ‘relevant’ means all of the points that fit under the headings that require some type of action and include information under the following headings - critical factors, position statements and specific outcomes sought.

Progress update (as at 17 October 2016)

- The proposed approach was discussed at the October 2016 IMG meeting.
- The Response Tables have been circulated to partner Councils to populate.
- The Response Matrix has started to be developed by SmartGrowth staff.
- SmartGrowth are working through the process, format and timeframes for reporting this information back to the Forums and back to SGIC and partner Councils.
- It may be that additional information is required to assist in explaining the response, for example a glossary and hierarchy of document types to better explain how direction is determined and extent of influence it has on the outcomes. This will be developed as required to assist in the report back process.

Active Transport Options and Public Transport The importance of creating healthy urban environments that reduce the need for private vehicles and increase cycling and walking opportunities was frequently identified in position statements as critical for successful community building.	1.				2.	3.
	What is currently considered in the growth planning process				What could be considered further	What currently does not fall under the role of Councils
	What determines requirements	Who has primary responsibility	Example of application (either existing or planned)	Example of investment (either existing or planned)		
<ul style="list-style-type: none"> - Walkable neighbourhoods for good connectivity. - Walk and cycle ways which facilitate commuting and recreation. - Appropriate infrastructure e.g. cycle racks. 	Tauranga Transport Strategy, Western Bay Cycling Strategy, Western Bay Transport Strategy	TCC/WBOPDC		\$1.2m included in TCC 2015-25 LTP for completion of urban cycleway network.		
<ul style="list-style-type: none"> - Public transport nodes linked to and between neighbourhoods/cities/towns, that is reliable and of sufficient frequency and accessible to specific destinations e.g. hospitals. 	Regional Public Transport Plan, Draft Public Transport Blueprint	BOPRC				
<ul style="list-style-type: none"> - Take into account disability access to transport. 	Regional Public Transport Plan, Draft Public Transport Blueprint, Disability Strategy	TCC/WBOPDC/ BOPRC				
<ul style="list-style-type: none"> - Destination planning. - Shared transport options. 	Tauranga Transport Strategy, Western Bay Cycling Strategy, Western Bay Transport Strategy, Regional Public Transport Plan, Draft Public Transport Blueprint	TCC/WBOPDC/ BOPRC				

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	What is currently considered in the growth planning process				What could be considered further	What currently does not fall under the role of Councils
	What determines requirements	Who has primary responsibility	Example of application (either existing or planned)	Example of investment (either existing or planned)		
- Electric vehicles supported.					TCC have provided an electric car charging station in the CBD.	
- Increase proportion of freight volume transported by rail.						For consideration by Upper North Island Strategic Alliance, KiwiRail and NZTA.