

**Environment and Sustainability Forum**  
**Tuesday 23 May 2017, 1.30-3.30pm**  
**School House, Historic Village, 17<sup>th</sup> Avenue**

<b>Forum Members Present</b>	Jo Wills (Chair/Sustainability Options), Eddie Orsulich (Aongatete Forest Restoration Trust), Mel Arnold (Toi Te Ora Public Health), Buddy Mikaere (CTWF), John Garwood (Fruit Growers Association), Julian Fitter (Maketu Ongatoro Wetland Society), Kair Lippiatt (Royal Forest and Bird Protection Society of NZ), Mary Dillon (Envirohub), Gray Southern (Carbon Action Group), Glen Crowther (Sustainable Business Network), Dean Tully (Toi Ohomai)	
<b>SmartGrowth</b>	Karen Summerhays (P+P/SmartGrowth)	
<b>Other</b>		
<b>Partner Staff</b>	Michelle Elborn (TCC)	
<b>Apologies (forum members)</b>	Barry Roberts (Federated Farmers)	
<b>Previous minutes and matters arising</b>	The minutes of the 21 March 2017 meeting were accepted as a true and correct record <b>Moved</b> Mary Dillon, <b>Seconded</b> Julian Fitter	
	<b>Previous actions:</b>	
	MAY	Jo to approach NZTA and invite a representative to join the forum. – <b>Glen Crowther is to contact Alistair Talbot</b>
	JAN	Karen S to circulate Precautionary Principle information plus the RPS associated wording <b>Circulated to members 28/3/17</b>
	JAN	Karen to ask CJ how she would like to respond the Forum recommendation regarding the lakes, suggest a conversation of interested persons. <b>Has now become part of a larger project on reviewing the Lakes Area through a planning framework.</b>
	JAN	All Forum Members send Cycleways information to Glen Crowther - <b>Ongoing</b>
	JAN	Jo to invite Che Hedges to provide an overview of the IDC (what is happening and when). – <b>Che attended meeting and provided an introduction to the IDC</b>
	MARCH	Jo to provide MfE information regarding sea level rise in green/brown field developments as soon as it becomes public information- <b>Ongoing</b>
MARCH	TCC to provide a timeline regarding opportunities for the Forum to be involved in the Structure Plan development in both Te Tumu and Tauriko west.- <b>Ongoing information to be provided at the combined Forum Hui 28/6/17</b>	

	MARCH	Notify members regarding the NZTA Tauriko Open day asap - <b>Notified as part of this agenda</b>
	MARCH	Add TOR discussion to the next agenda - <b>postponed until July at the request of the Chair</b>
Review of the TCC Infrastructure Development Code	Discussion	<p>Che Hedges provided an introduction to the TCC Infrastructure Development Code (IDC). He explained that if the City Plan is ‘what’ we do the IDC is the ‘how we do it. <a href="http://www.tauranga.govt.nz/documents-reports/councils-regulatory-documents/infrastructure-development-code.aspx">http://www.tauranga.govt.nz/documents-reports/councils-regulatory-documents/infrastructure-development-code.aspx</a></p> <p>There were number questions from the members. The members expressed an interest in providing input in the future and questioned as to why they were not alerted to this review earlier. The members decided to compile any questions they had and forward to Che for the answers. <b>The questions need to be emailed to Jo Wills by Monday 19<sup>th</sup> of June.</b></p> <p>Che explained that a number of the proposed changes have already been decided</p> <p><b>Post note: Information about the IDC review</b> (as previously supplied to PDF and from an update provided on the 1/5/17. <b>NOTE these have been abbreviated by KS to be relevant to E&amp;SF)</b></p> <p>The following applies to Project 1 only of the IDC Review Project:</p> <ul style="list-style-type: none"> <li>• All 67 Issues categorised as “Quick Wins” have been resolved or reallocated to other workstreams. These are issues that were deemed simple to fix, with no requirement for consultation. They are generally a clarification, an option or a generic clause.</li> <li>• The top priority topics have been allocated to workstreams as follows: <ul style="list-style-type: none"> <li>○ <b>Water Supply:</b> Pipework / Operational Fittings / Service Connections</li> <li>○ <b>Stormwater:</b> Ground Soakage / Sumps / Manholes &amp; Chambers (incl. Wastewater)</li> <li>○ <b>Transportation:</b> Carriageway / Safety Audit / Vehicle Crossings</li> <li>○ <b>Geotechnical:</b> DS-10 review</li> <li>○ <b>Parks &amp; Recreation:</b> Identify further improvement areas</li> <li>○ <b>Individual Projects:</b> IDC Philosophy / Easements &amp; Land-locking / Public Lighting / Street Naming / Website / Building Consent Prior to s224.</li> </ul> </li> <li>• The response to these issues commences with a collaborative relationship with industry Subject Matter Experts to obtain opinion and technical recommendation. <ul style="list-style-type: none"> <li>○ Collaboration work on Water Supply: Pipework and Stormwater: Sumps / Manholes &amp; Chambers (incl. Wastewater) commenced 26 Jan 2017.</li> </ul> </li> <li>• The online IDC will undergo a format change in the next couple of months to improve web format and usability.</li> </ul>

**Items For Review That the E&SF may be interested in:**

- **Transportation Safety Audit:** Investigate the requirement for safety audits on all projects, whether Council or Development (subdivision) Projects. Changes to the Health & Safety Act and best practice require this to be looked at.
- **Street Naming:** Clarify street naming requirements and the timing of street name submission to tie in with Development Works Approval.
- **Development Works Approval Report:** Provide a report template for Consultants to use to promote improved consistency of reporting, removal of multiple checklists and improved quality vs time for application processing.
- **Geotechnical:** Review DS-10 Natural Hazards & Earthworks. Includes investigation and understanding of Building Services information that was released recently.
- **Waste Minimisation:** Introduce a generic clause on the topic of Waste Minimisation. Encourage Developers and Practitioners to start considering this as part of their normal business. Council will (in time) introduce more information (guidance and eventually requirements) to support the objectives set out in the Waste Minimisation Plan.

The aim is to release this work as it is completed. The target for all high priority topics is to complete them by **1 July 2017**.

**Project 2 IDC: Response to Intensification**

Yet to be fully scoped.

**1/5/17 - Update from Che Hedges on the TCC IDC Amendment and Review process including proposed consultation dates for easements, natural hazards and earthworks and stormwater.'**

- Plan to start the procedure for formal consultation on the following issues from next week
- Only the issues noted as Consultation Topics below will undergo formal consultation. All other issues will be informally consulted or are clarifications of issues the industry have asked for clarification on or are simplifications of current outcomes or are process improvements.
- The consultation period will be 4 weeks under LGA Consultation requirements
- There is no requirement for formal hearings however, a 3-tier system will be utilised to allow for discussions on the issues.

		<ul style="list-style-type: none"> <li>• All information will be provided on Councils website, announced to the IDC Register via email. Practitioners are encouraged to share with anyone they think might be interested.</li> <li>• An online form (webpage) will be provided that will allow anyone to identify a potential IDC change at any time in the future that will be prioritised and responded to.</li> </ul> <p><b><u>Consultation Topics</u></b></p> <p><b>Natural Hazards &amp; Earthworks</b> (Target Release – Friday 12 May). This contains Councils geotechnical requirements. It was raised by industry that this information wasn't accurate to today's common practice and was not considered when Councils Ground Checks Guideline Document was released by its Building Services division. <b>Amendments:</b> - New clauses for: Safety in Design, Site Subsoil Classification, Liquefaction, Retaining Walls, Definition of upslope / downslope failures,</p> <p><b>Stormwater</b> (Target Release – Monday 8 May) The current design method has not been reviewed in over a decade. In the last 2 years Council set up an Integrated Stormwater project group to investigate all potential influences on SW issues the City was experiencing, from legislation to construction. These changes will take into account Stormwater Management Guidelines and the Waste Minimisation Strategy</p> <p><b>Public Lighting</b> (Move to LED streetlights)</p> <p><b><u>Other Areas of Amendment to the IDC</u></b></p> <ul style="list-style-type: none"> <li>• Street Naming</li> <li>• Add generic advisory clause for Culture &amp; Heritage</li> <li>• Add generic advisory clause for Health &amp; Safety</li> <li>• Add generic advisory clause for Pollution</li> <li>• Add generic advisory clause for Waste Minimisation</li> <li>• Stormwater - Manholes / Chambers/ Sumps</li> </ul>
	Action	Members to send any specific questions through to Jo Wills by 19th of June, to present them to Che for answering.
Transport Cycle Action Plan ( <b><i>Paper B</i></b> )	Update	Jo provided an update regarding the Cycle Action Plan (CAP).

<p>PT Blueprint <a href="http://www.drivechange.co.nz">www.drivechange.co.nz</a></p>		<p>The group is working to get funding allocated in the LTP with the aim to get more people on bikes. Presently seeking stakeholder feedback and once that has been incorporated the CAP will come out for public consultation. She explained that the different groups had different foci:</p> <ul style="list-style-type: none"> <li>• Bike Now (SBN project) is advocating for an integrated transport system including active &amp; public transport, and it focus on more people using a bike for transport, district wide.</li> <li>• Bike Mount (community led and focused) is advocating for their proposed (Mauao Cycleway) design be seen as a flagship opportunity and getting more people on bikes as transport.</li> <li>• Trails Trust has a primary concern for recreational cycle trails</li> </ul> <p>It was noted that the cycle trails and commuting should be encouraged to work together where possible.</p> <p>Glen provided an update on the Public Transport Blueprint, which is now seeking an integrated approach including cycling and city public transport. Feedback can be provided on <a href="http://www.drivechange.co.nz">www.drivechange.co.nz</a> (feedback by the 6<sup>th</sup> June)</p> <p>Glen explained that there was many pages of questions and offered to compile a list of questions that would be of interest to the Forum members.</p> <p>Smart Transport Forum is an event being hosted by SBN later this year and it supported by SmartGrowth, NZTA, TCC, WBOPDC, Priority One and the Chamber. This event could lead better integration of transport planning in the future and potentially be a platform for ongoing engagement.</p> <p>The Chair acknowledged the extensive work being undertaken by Glen Crowther around an integrated transport approach.</p> <p>Comments from the members:</p> <p>The needs of the Matapihi community must be paramount if any further investment into the existing cycleway (there) is to be considered as the community has needs as well. – Buddy</p> <p>To obtain community taking ownership and realisation of the plans the process is as important as the outcomes – Gray</p> <p>Smart transport must include rail – Julian</p> <p>Our environmental footprint will benefit from investment in a well-designed integrated transport network – Eddie</p>
	Action	Glen to compile a list of questions from Drivechange that would be of interest to the Forum members which will be circulated asap
<p>Tauriko West Open Day <i>(Paper C)</i></p>	Update	<p>The Forum discussed and expressed dissatisfaction regarding the lack of engagement with the Forum regarding the planning at Tauriko especially as the Forums were the nominated stakeholders in the</p>

		<p>settlement pattern review. The Chair encouraged individual members to attend the open days on the 26<sup>th</sup>/27<sup>th</sup> May at the Crossroads Centre.</p> <p>It was decided to form a subcommittee to focus on Tauriko ready for engagement at the hui. Members are presently Glen, Jo, Mary and James (other members are welcome to join), conversations to begin via email.</p> <p>Post note: these two links have since come to light and are included for your individual action or for to share responses with Jo for the subcommittee to include in their discussions.  <a href="http://www.taurikofortomorrow.co.nz/survey/">http://www.taurikofortomorrow.co.nz/survey/</a> Also <a href="http://www.tauranga.govt.nz/projects/tauriko-for-tomorrow/structure-planning.aspx">http://www.tauranga.govt.nz/projects/tauriko-for-tomorrow/structure-planning.aspx</a></p>
	Action	<p>Tauriko Subcommittee to be formed: Glen, Mary, James, Jo.            Karen to obtain and share the timeline of engagement for Tauriko.</p>
Te Tumu E&S Paper (Paper D)	Discussion	<p>'Where to from here' with the actions in the E&amp;S Te Tumu paper was discussed and it seemed that there was no point in pursuing the actions until after the combined forum hui on the 28<sup>th</sup> June.            It was suggested that, to help inform the Forum's work, a couple of large maps be available at the meetings. (Tauriko and Te Tumu)</p>
	Action	<p>Julian to produce a brief Te Tumu think piece in preparation for the combined Forum Hui on the 28<sup>th</sup> June            Karen to source laminated maps of Tauriko and Te Tumu</p>
SmartGrowth Update	Update	<ul style="list-style-type: none"> <li>• <b>Position Paper Response and Hui</b> update-                There was considerable unrest among the forum members about the lack of engagement and flow of timely information/communications from SG with regards to all current projects to date. Members have waited a long time for the response from the position papers and have concerns the Hui will not allow for genuine discussion about key issues. There is also concern forums are not being heard, because they are not given any platform to raise issues or recommendations. The Chair suggested the forum members attend the hui and invest time in reviewing the responding to the checklist tool as the avenue for engagement, and recommendations were made for the forum to be prepared with key issues overall as well as project based for discussion (at the Hui).</li> <li>• <b>The Lakes Review project</b> – Karen highlighted that this project had now grown to a much larger project and the details of which are still being discussed and will be on the Chairs meeting agenda. The forum expressed their concern that as they are all volunteers that they have only so much time they can give to these types of requests.</li> <li>• <b>Membership verification</b> process- members were reminded that this is an ongoing action.</li> </ul>

		<ul style="list-style-type: none"> <li>• <b>SmartGrowth Indicator report</b> was tabled and as there was a lot to take in, the Chair invited all members to provide feedback (particularly regarding the environmental indicators) to her by the 9<sup>th</sup> June</li> </ul>
	Action	Members to provide feedback (particularly regarding the environmental indicators) to her by the 9 <sup>th</sup> June
General Business	Discussion	<p>Julian informed the Forum of the establishment of the <b>Bay Conservation Alliance</b>. It is a registered society focused on landscape conservation with members working together to make the volunteer organisations strong and share resources.</p> <p>Michelle updated re the development of the <b>TCC Environmental Strategy</b>. They see the forum as an important stakeholder and that they have been reflecting on the E&amp;SF Position paper. There will be stakeholder engagement from the middle of June. Jo Wills and Bernie Walsh have been invited to address the TCC Environment Committee 30<sup>th</sup> May.</p> <p>Gray provided an update on the national climate policy development. A Climate Forum to be established under the Ministry for the Environment. Noting the 'mitigation' has been moved to the productivity commission.</p>
	Action	TCC representative to attend the next meeting (18 July) to get Forum input into the Environment Strategy

Meeting closed 3.45 pm. Next meeting Tuesday 18 July 2017 1.30-3.30pm, School House, Historic Village, 17<sup>th</sup> Avenue.

### Environment and Sustainability Forum Outstanding Actions

JAN	All Forum Members send Cycleways information to Glen Crowther - <b>Ongoing</b>
MARCH	Jo to provide MfE information regarding sea level rise in green/brown field developments as soon as it becomes public information- <b>Ongoing</b>
MARCH	TCC to provide a timeline regarding opportunities for the Forum to be involved in the Structure Plan development in both Te Tumu and Tauriko west.- <b>Ongoing information to be provided at the combined Forum Hui 28/6/17</b>
MARCH	Add TOR discussion to the next agenda - <b>postponed until July at the request of the Chair</b>
MAY	Glen Crowther is to contact Alistair Talbot (NZTA) regarding a representative to join the forum and let Jo know who to follow up.
MAY	Members to send any specific <b>questions about the IDC through to Jo Wills before the 19th of June</b> , to present them to Che for answering.

MAY	Glen to compile a list of questions from Drivechange that would be of interest to the Forum members which will be circulated asap
MAY	Tauriko Subcommittee to be formed, Glen, Mary, James, Jo.
MAY	Karen to obtain and share the timeline of engagement for Tauriko.
MAY	Julian to produce a brief Te Tumu think piece in preparation for the combined Forum Hui on the 28th June
MAY	Karen to source laminated maps of Tauriko and Te Tumu
MAY	TCC representative to attend the next meeting (18 July) to get Forum input into the Environment Strategy
JUNE	All members to provide SmartGrowth indicator report feedback to Jo by 9 <sup>th</sup> June

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