

FORUM	Housing Affordability Forum
DATE & TIME	Friday 9 June 2017, 1:30-3:15pm
LOCATION	Beca Boardroom

Forum Members Present	Christine Ralph (Beca – Chair), Jo Wills (Sustainability Options), Jo Gravit (THCT), Bobbie Cornell & Melissa Cox (Housing Alternatives), Cr Kelvin Clout (TCC),	
SmartGrowth	Karen Summerhays (P+P/SmartGrowth),	
Other		
Partner staff	Phillip Martelli (WBOPDC), Simone Cuers (TCC),	
Apologies (forum members)	Mark Wassung (NZIA), Buddy Mikaere (CTWF), Meagan Holmes (TCC), Cr Margaret Murray-Benge (WBOPDC) Annie Hill (Priority One), Steph O’Sullivan	
Previous minutes and matters arising	The minutes of the previous 7 April 2017 meeting were accepted as a true and correct record.	
	Previous actions	
	July	New members drive by all forum members to advise Karen and Christine - Ongoing
	September	Discuss an 18-month work programme. Including SmartGrowth Advocacy to Central Govt on behalf of HAF. Look at HAF Terms of Reference. Ongoing awaiting the outcome of The Housing We Need (THWN) work
February	Keep the HAF presence on the SG website on the agenda as a regular item – Completed – Note: The previously collected information is now with Bruce Fraser for consideration for uploading onto website. If the information is not going to be used can it please be returned to the Chair.	

		February	Compact City consultation with HAF requested to be commenced early in the program and ongoing - ongoing
		February	KS to raise PDF representation with Anne for discussion at PATAG.- completed
		February	KS to invite Steph O’Sullivan to June HAF - ongoing Steph was unable to attend today will be invited to the next HAF meeting
		April	Christine to send to TCC, CEO the ROI building and site development criteria with an explanation that they could be applied to the future development of the Opal Drive site Done: Letter of acknowledgement received from Gary Poole. Christine to have a further conversations with Phillip King (TCC)
		April	KS to circulate SG Restructure report to members Completed
		April	KS to organise an update on the NPS-UDC (what are we measuring) and SG Urban Development Authority submission to the Govt Discussion paper. Postnote See SLG agenda paper https://www.smartgrowthbop.org.nz/media/1834/smartgrowth-leadership-group-agenda-papers-21-june-2017.pdf Completed
Model project Pilot Project Steering Group	Update		Christine gave an update on the Pilot Project: The ROI was advertised early May. The questions arising from the ROI are on the website. Scale of the site seems to be a challenge for some being either too small or too big. Panel has met and discussed how they would apply the criteria now just waiting to receive the ROIs
	Action		
The Housing We Need (THWN) Project (Paper B & C) NPS UDC/ Urban Development Authority	Update		<p>Simone provided an update to the Housing Needs Assessment- Scoping Paper Particularly the scope for the proposed study</p> <p>The Forum asked that the scope be amended as follows:</p> <ul style="list-style-type: none"> • More emphasis on the challenges of developing affordable housing as well as the stock take • Confirmation that the development sector will be interviewed to get an accurate understanding of all the challenges to supply of affordable housing • ‘Tiny Houses’ be added to the Housing Spectrum- in the ‘Market Affordable’ / ‘Housing Innovation’ area • Change the stocktake focus to: Now, 5 years, 10 years with the understanding that the NPS-UDC will cover the ‘20yrs’) • Overlay the ‘Organisations Activity Table’ from the Housing group meeting on the 26/4/17 onto the Housing spectrum • Take into account the BRANZ Housing Condition Survey into the research section

		Simone to write a draft brief/budget for the proposed Shared Equity workshop and circulate it to Christine
Membership - PATAG New Chairperson		<p>Karen reported that she raised HAF attendance at the recent PATAG meeting and unfortunately there is no one presently available to attend HAF but that they will actively watch the HAF agendas and engage when applicable.</p> <p>The Chair proposed that a Deputy Chair position be created to provide back up to her as she will not be available for some of the meetings through the rest of the year.</p> <p>It was noted that Christine has been generously 'caretaking' in the Chair position, since her resignation from the position last year, with the understanding that the THWN work would provide an indication of the future of HAF as a Forum.</p>
	Action	<p>Kelvin to talk with Rick re representation on the HAF</p> <p>SG to advise HAF what the future engagement with the housing sector looks like.</p>
SmartGrowth Indicator Framework	discussion (Paper D)	<p>The Members discussed the proposed Indicator Framework; the agreed feedback is:</p> <ul style="list-style-type: none"> • The indicators are poorly crafted and require a lot more work that the forum did not have time for within the agenda • the desired outcome needs to be directly reflected in the indicators and the indicators need to be robust and meaningful • The measure for Affordable Housing of the number of people on social housing register per head of population is off the mark. Alternative suggested new measures: HAM, # of new home buyers, # of renters, home ownership rates. Affordable housing is more that social housing provision
	Action	Christine or a deputy to provide this advice regarding the Indicator Framework at the SPF and the Chairs meeting
Compact City	Update	It was noted that the reporting of the Compact city progress and other information that is of interest to HAF, is being presented to the PDF but not to HAF.
	Action	SG to ensure that HAF receives any compact city reports and any other information that may be of direct interest to HAF
SG Update: - Position Paper Response and Hui - Structure planning process and engagement for Te Tumu and Tauriko	update (Paper E)	<p>The Chair encouraged the members to attend the Hui</p> <p>Phillip advised the Forum that I is WBOPDC intention to involve the SG Forums early in the development of the upcoming structure plans of Omokoroa. This was welcomed by the members.</p>

<ul style="list-style-type: none"> - Engagement Research - The Lakes Review project - TCC Infrastructure Development Code 		<p>The research topic is included in the Hui agenda.</p> <p>Karen advised that the Lakes Review project has been put on hold awaiting further consideration by SG</p>
Ageing Well Research Paper	For information	<p><i>Older People & the Rental Market (WBOP subregion): emerging themes and issues from in-depth interviews</i> (http://www.smartgrowthbop.org.nz/media/1821/older-people-and-the-rental-market-emerging-themes-from-interviews-mar.pdf)</p> <p>The forums asked for this link to the Good Homes webpage http://renting.goodhomes.co.nz/</p>
General Business		
HAF Messaging to SLG Meeting		The Forum wishes to provide early warning of the Shared Equity conversation proposed to take place in August

Meeting ended at 3 pm. Next meeting 11 August 2017, 1:30-3.15pm Beca Office, Harrington Street, Tauranga.

Housing Affordability Forum

July	New members drive by all forum members to advise Karen and Christine - Ongoing
September	Discuss an 18-month work programme. Including SmartGrowth Advocacy to Central Govt on behalf of HAF. Look at HAF Terms of Reference. Ongoing awaiting the outcome of The Housing We Need (THWN) work
February	Compact City consultation with HAF requested to be commenced early in the program and ongoing
June	KS to invite Steph O'Sullivan to speak on the Ngati Ranginui housing projects to the August HAF
June	Christine to have a conversation with Phillip King (TCC) re the ROI criteria and the use of those in the Opal Drive site.
June	Bruce Fraser to return, to the Chair, the previously collected information if it is not going to be used for the website.
June	Simone to present the Forum recommendations to the Housing Needs Assessment Scoping Report

June	Simone to write a draft brief/budget for the proposed Shared Equity workshop and circulate it to Christine
June	Kelvin to talk with Rick re representation on the HAF
June	Christine or a deputy to provide this advice regarding the Indicator Framework at the SPF and the Chairs meeting
June	SG to ensure that HAF receives any compact city reports and any other information that may be of direct interest to HAF

DRAFT