

SmartGrowth Strategic Partners Forum Meeting
Tuesday, 13 June 2017 8:00am – 10:00am
Classic Flyers, The Armoury Room, Mt Maunganui

Forum Members Present	Bill Wasley (Chair), Anne Pankhurst (Population Ageing Technical Advisory Group Chair), Emily Rogers (Western Bay of Plenty District Council), Annie Hill (Priority One), Katy McGinty (NZ Kiwifruit Growers), John Garwood (Fruit Growers Association), Mark Boyle (Te Puke EDG), Jo Wills (chair of Environment and Sustainability Forum), Jacqui Knight (Katch Katikati), Jo Gravit (Housing Affordability Forum deputy chair), Puhirake Ihaka (Combined Tangata Whenua Forum), Phil Shoemack (Toi Te Ora Public Health), Mary Dillon (Envirohub), Carole Gordon (chair of Social Sector Forum)	
SmartGrowth	Bernie Walsh (SmartGrowth (SG) Implementation Manager), Megan Rumble (Co-ordinator), Ken Tremaine (SG Strategic Advisor)	
Other	Campbell Larking (Beca), Cheryl Steiner (Consultant), Carole Canler (Canler Consulting)	
Partner Staff	Philip King (Tauranga City Council), Christine Jones (Tauranga City Council)	
Apologies from forum members	Fern Nielsen (National Council for Women), Stan Gregec (Chamber of Commerce), Paul Hickson (Te Puke Fast Forward), Christine Ralph (Housing Affordability Forum Chair), Alastair Talbot (NZ Transport Agency acting planning and funding manager), Jeff Fletcher (Property Developers' Forum Chair)	
Previous minutes and matters arising	Discussion	No matters arising from the previous 11 April 2017 minutes. Minutes confirmed by the forum.
Tauriko west and Te Tumu structure planning processes, progress and engagement	Presentation	<p>Presentation by Christine Jones/Campbell Larking</p> <p>Christine introduced the presentation which will also be presented at the 28 June Joint Hui. Providing context around the presentation Christine noted that the last time greenfield planning was carried out was in the early 2000s (Wairakei and The Lakes). Everything is a lot different now from all standpoints including environment, ecological, cultural and sustainability. The benchmark for the past is not our bench mark for the future. Christine noted that planners are looking for an effective mechanism to check in throughout the planning process as it is not possible to attend seven individual forums.</p>

		<p>Cam Larking presented to the forum giving an overview of the projects' structure planning process and engagement aspirations. It was noted that although these projects seem to have been around for some time Tauriko west was really only launched in May and Te Tumu is yet to be launched.</p> <p>Discussion followed around sea level rise (0.8m vs. 1.9m), zoning consultation process (Wairakei), housing choices and the housing needed and evacuation in the event of a tsunami.</p> <p>It was noted that although structure planning has already started, this is just the technical investigations at this stage. The due diligence of technical work has to be done and the first hui/engagement is still three or four months away. It is important to focus on 'the now' but keep the long distant plan in sight.</p> <p>It was noted that it would be helpful to outline the phasing at the joint hui and also the plan for the forum consultation.</p> <p>Ken explained there would generally be three 'touchpoints' for the structure planning - at the start, in the middle and at the end. He also outlined the work of the National Policy Statement for Urban Development Capacity that would look at the long term supply of residential and business land beyond the current projects ie 10, 20 and 30 years ahead.</p>
	Action	<p>Megan to circulate Te Tumu/Tauriko west presentation with the minutes as well as Ken's report to the SmartGrowth Leadership Group meeting of June 21.</p> <p>Tauranga City Council presentation to June 28 joint hui to include a timeline and phasing for the engagement process including some SmartGrowth context. Ken noted he would be presenting in conjunction with Cam</p>
<p>Covering report (Paper B) SmartGrowth Forums Joint Hui and Response Tables (Paper C)</p>	Update	<p>Bill advised the forum of the reason for the cancellation of the previous joint hui. He also outlined the position of the regional council, reading the following from the regional council.</p> <p>"The Bay of Plenty Regional Council (BoPRC) preference has been for a joint council response and engagement with SmartGrowth Forums. BoPRC councillors have not agreed to the position paper response"</p>

<p>Joint Forums Hui June 28 programme (Paper D)</p> <p>Draft Project Outcome Engagement Tool (Paper E)</p> <p>10 theme summary papers and other papers – response from councils (Paper F)</p>		<p>approach. BoPRC will be guided by the forums on their preference for further engagement on these forum papers.”</p> <p>It was noted a response from the councils in general is the important goal here rather than a joined up response given different councils are responsible for different projects and have different responsibilities. Each council has different processes and approaches. It was noted there will naturally be some matters where there will not be agreement on the response. Where it is appropriate to have common approaches this will be the case.</p> <p>The information collated in the response table is a way of bridging the information presented in the position papers.</p> <p>The new draft ‘engagement framework/checklist’ is a dynamic document at this stage but to be finalised in future. It was suggested that after input from the hui it then goes back to the forums with a strict focus on this in the next forum round. The forum thought the ‘framework/checklist’ was a very useful approach and should be adopted by all councils. Jo Gravatt moved that this be reflected in the paper going to the joint hui.</p> <p>Bernie and Cheryl ran over the plan for the joint hui to be held on 28 June.</p> <p>Bernie spoke about the link between influencing at the planning stages and also the importance of influencing at the funding approval stage.</p> <p>It was queried how issues on this report can be dealt with prior to the joint hui given it won’t be possible to deal with all issues on the day. Bernie noted that the forums are able to respond to these issues over a number of weeks and months. Bill noted however there may be a few high level matters that forum members may wish to pick up at the joint hui.</p> <p>It might be that this table becomes a regular item on forum agendas moving forward.</p>
	<p>Action</p>	<p>SmartGrowth to amend the covering statements for the framework/checklist with a statement that this should be adopted as an engagement outcomes tool by all councils.</p>

SmartGrowth Partnership Report – June 2017 – Highlights (Paper G)	Update Discussion	Bernie spoke to the highlights from the bi-monthly report of the Partnership. A full report was in the agenda of each meeting of the SmartGrowth Leadership Group with updates progress on actions. Forum members should read that if they would like more information. She said there was a lot of activity across multiple projects.
	Action	No actions.
Covering report (Paper H) SmartGrowth Strategy – Draft Indicator Framework (Papers I)	Update	<p>Bernie spoke to her covering paper and introduced Carole Canler’s report.</p> <p>This progress report was initiated by Bernie as a way to monitor the strategy.</p> <p>Carole gave an overview of the monitoring framework she has developed. This is a high level over view of the strategy.</p> <p>There are two key objectives: 1. Business improvement piece of work and 2. Be able to inform the community around what we are doing and where we are going.</p> <p>Carole has come up with a set of 25 key indicators. She provided an overview of these key indicators and the criteria for choosing the criteria that each indicator must meet.</p> <p>Carole welcomes any feedback/input/changes and asks members to feed these back over the next 5-6 weeks.</p> <p>Comments can be sent to Bernie (Bernie.walsh@smartgrowthbop.org.nz) and she will forward to Carole.</p> <p>Anne Pankhurst also requested a joined up discussion at the chairs’ meeting on June 20.</p>
	Action	Comments on the indicator framework can be sent to Bernie (Bernie.walsh@smartgrowthbop.org.nz) and she will forward to Carole. They must be received within the next 6 weeks, so by the end of July 2017.
Any other business		It was agreed that Strategic Partners Forum meetings moving forward would be extended by 30 minutes, making the meetings 8.00-10.30am.

Meeting ended at 10.20am. Next Meeting 8 August 2017 – Classic Flyers, Armoury Room, 8-10.30am

ACTION POINTS – from 13 June 2017 meeting

Strategic Partners Forum

Item No.	Meeting	Action	Action
1.	February SmartGrowth Leadership Group	<p>Anne Pankhurst would represent the Strategic Partners Forum in the Chair’s Forum at the next Strategic Leadership Group meeting on Feb 15. She would summarise the group’s feedback on the incoming briefing to add to the advice in the reports and to inform their decision-making on future priorities. Bernie to assist Anne with preparing a summary of meeting discussion. Anne would also be speaking on behalf of PATAG on the rental housing research.</p> <p>June Update: Completed action.</p>	Bernie W/ Anne P
2.	Database of land use changes - new Kiwifruit orchards	<p>Bernie/Emily to gather update from Western Bay of Plenty District Council. How could this be actioned? Were they looking into this kind of co-ordination role to assist with future planning?</p> <p>Bernie to look into Zespri forward planning (GM) talking to the SmartGrowth Leadership Group.</p> <p>June update: Zespri presenting to July 19 workshop of SmartGrowth Leadership Group as part of industry sector updates and future planning. This will cover this action.</p>	Emily/ Bernie W
3.	TCC strategic direction engagement/Long-term Plan work/ Joint Hui LTP presentations	<p>Philip to keep SPF/forums up to date with process for Tauranga City Council engagement on their long-term plan and strategic direction work and opportunities for forums to become involved and contribute. Also progress on it with new committees.</p> <p>Completed action: Matthew Leighton, Long-term Plan manager for Tauranga City Council will present to the Joint Forums Hui on 28 June. It was noted that both WBOPDC and BOPRC would also be presenting on their respective LTP processes at the hui</p>	Philip
4.	June Tauriko west and Te Tumu structure	<p>Megan to circulate Te Tumu/Tauriko west presentation with the minutes as well as Ken’s report to the SmartGrowth Leadership Group meeting of June 21.</p>	Megan

	planning presentation	Tauranga City Council presentation to June 28 joint hui to include a timeline and phasing for the engagement process.	TCC
5.	June Position paper response framework	SmartGrowth to amend the covering statements for the framework/checklist with a statement that this should be adopted as an engagement outcomes tool by all councils.	SmartGrowth
6.	June SmartGrowth Strategy – Draft Indicator Framework	Comments on the indicator framework can be sent to Bernie (Bernie.walsh@smartgrowthbop.org.nz) and she will forward to Carole. They must be received within the next 6 weeks, so by the end of July 2017 .	Forum