



Strategic Partners Forum Meeting

Agenda

8:30am – 10:30am, Tuesday, 17 October 2017

Classic Flyers, Armoury Room, Tauranga

1. Apologies	Chair
2. Previous 22 September 2017 minutes and matters arising (Paper A)	Chair
<p>3. Tauranga Transport Plan/Programme – short list options discussion</p> <p>Tauranga Transport Programme project manager, Ian Herbert, will present to the group progress on this work, with time for questions and discussion.</p> <p>https://www.tauranga.govt.nz/our-future/strategic-planning/strategic-focus/transport-plan</p>	<p>All</p> <p>Ian Herbert</p>
<p>4. Forums Health Check Research report – joined up response from Strategic Partners Forum and other forums.</p> <p>As requested, we have called together an extra meeting of the Strategic Partners Forum (including all the chairs who are members of this forum) to enable discussion of feedback from all the forums on the Forums Health Check Research report. The aim is to see if any agreed or joint position will be communicated to the November SmartGrowth Leadership Group meeting. It is also an opportunity to just jointly discuss the forums feedback together as chairs and SPF and any individual forum feedback that has been agreed for presentation.</p> <p>Housing Affordability Forum Submission (Paper B)</p>	<p>All</p>



Strategic Partners Forum – Terms of Reference

The following paper is a summary of the terms of reference to be utilised for the on-going governance and implementation role of strategic partners post the adoption of the SmartGrowth Strategy.

These terms of reference were developed in collaboration with the strategic partners.

Terms of Reference

That the Strategic Partners Forum continues to provide community governance to the SmartGrowth strategy with the two broad responsibilities being;

Strategic partners acting as a community audit

- The strategic partners have been an integral part of the process within the development of the SmartGrowth strategies and actions and as such have a strong basis of understanding of the issues related to growth management within the western Bay of Plenty sub region.
- They play an important role in acting as a “consumer audit” providing a monitoring function to ensure the strategy and actions are met, not just by local authorities but also by Central Government and community agencies that have lead roles within the strategy.

Strategic partners to act as a knowledge pool for SmartGrowth Leadership Group Structure

- As sector agencies the strategic partners are to play a strong role in acting as a steering agent and a knowledge pool to the SmartGrowth Leadership Group (SLG) and to assist guiding decisions relating to implementation.
- Many of the strategic partners are regional associations of national agencies representing specific sectors. This network of knowledge should be utilised to ensure that the best decisions are made with respect to the implementation of SmartGrowth.
- The basis of this role is that the strategic partners are able to provide support to the SmartGrowth Governance structure in a collaborative fashion rather than in a strict audit and monitoring role.
- Many strategic partners have specific roles as either lead or support agencies within the actions of SmartGrowth. This will further enhance the ability to provide sound community governance advice to the SLG and identify potential solutions to issues.

Strategic partner representation guidelines



The Strategic Partners Forum generally consists of organisations based on the following:

- agencies with a national or regional affiliation
- mandate to speak on behalf of sectors effected by the SmartGrowth Strategy
- cover the sub region, which is the scope of the strategy
- represent the 4 well-beings defined in the Local Government Act 2002 being social, economic, cultural and environmental well-being
- have a structure in place that allows outwards and in wards communication in respect of membership

Current Members

- Federated Farmers
- Katikati Fruitgrowers
- Te Puke Fruitgrowers
- Bay of Plenty Tertiary Partnership
- Te Puke Fast Forward
- Te Puke EDG
- Priority One
- Housing NZ Corporation
- Chamber of Commerce
- Creative Tauranga
- Forest and Bird Society
- Creative Tauranga
- SmartGrowth Independent Chair
- Mainstreet Tauranga
- National Council of Women Tauranga
- Sport Bay of Plenty
- Bay Trust



- Envirohub
- Katch Katikati
- Kiwifruit Growers Inc
- Bay of Plenty Branch NZ Property Council
- Population Ageing Technical Advisory Group
- Combined Tangata Whenua Forum
- Social Sector Forum
- Housing Affordability Forum
- Property Developers Forum
- Environment and Sustainability Forum

It should be noted that some central government sectors such as health or education sectors will also be dealt with individually as they are acting as lead agencies in major actions throughout the strategy. With the agreement of the SLG additional strategic partner members can be added.

Frequency of meetings

The strategic partners meet bi-monthly. They meet prior to the SLG meeting. This would also allow for members of the Strategic Partners to be co-opted to the SLG if required to provide insight into specific issues related directly to the strategic partner's area of expertise.

The Strategic Partners Forum is serviced by the SmartGrowth office for items such as venues, agendas and report materials.

The chair of the SLG also chairs the Strategic Partners Forum.



Strategic Partners Forum - Membership

Name	Representing	Name	Representing
Bill Wasley	Chair	Carol Gordon	Social Sector Forum, Innovation Trust & SUPA NZ
Mary Dillon	Envirohub	Alastair Talbot	NZTA
Rebecca Culliford	Toi Te Ora Public Health	Phil Shoemack	Toi Te Ora Public Health
Terri Eggleton	Bay Trust	Jo Wills	Environment & Sustainability Forum Chair
Sarah Davey	BOPDHB	Kathy Webb	SocialLink
John Garwood	Katikati and Te Puke Fruitgrower Associations	Mark Boyle	Te Puke EDG
Anne Pankhurst	PATAG Chair	Teresa Pou	Housing New Zealand
Christine Ralph	Housing Affordability Forum Chair	Eddie Orsulich	Forest and Bird Society
Paul Hickson	Te Puke Fast Forward		
Stan Gregec	Tauranga Chamber of Commerce	SmartGrowth Partner Staff	
Dr Patricia Hanlen	National Council of Women Tauranga	Philip King	Tauranga City Council
Katy McGinity	Kiwifruit Growers	Emily Rogers	Western Bay of Plenty District Council
Lena Kovac	Creative Tauranga		
Puhirake Ihaka	Combined Tangata Whenua Forum		
Barry Roberts	Federated Farmers		
Buddy Mikaere	Co-Chair Combined Tangata Whenua Forum		
Shad Rolleston	Tu Pakari Advisor – Co-Chair Combined Tangata Whenua Forum		
Jacqui Knight	Katch Katikati		
Annie Hill	Priority One		
Jeff Fletcher	Property Developers Forum Chair		
Alastair Rhodes	Bay Trust		

SmartGrowth Strategic Partners Forum Meeting
Friday 22 September 2017 8:00am – 10:30am
Classic Flyers, The Armoury Room

Forum Members Present	Bill Wasley (Chair), Anne Pankhurst (PATAG Chair), Carole Gordon (Chair of Social Sector Forum), Jo Gravit (Deputy chair of Housing Affordability Forum), Emily Rogers (WBOPDC), John Garwood (Fruitgrowers Association), Paul Hickson (Te Puke Fast Forward), Mark Boyle (Te Puke EDG), Mary Dillon (Envirohub), Dr. Patricia Hanlen (National Council of Women), Eddie Orsulich (Forest and Bird),	
SmartGrowth	Bernie Walsh (SG Manager), Megan Rumble (SG Coordinator)	
Other		
Partner Staff	Philip King (Tauranga City Council)	
Apologies from forum members	Jeff Fletcher (Chair of Property Developers Forum), Christine Ralph (Chair of Housing Affordability Forum), Annie Hill (Priority One), Katy McGinty (NZ Kiwifruit Growers), Alastair Rhodes (Bay Trust), Jo Wills (Chair of Environment and Sustainability Forum), Bernie Walsh - Lateness	
Previous minutes and matters arising	Discussion	No matters arising from the previous 8 August 2017 minutes. Minutes confirmed by the forum.
SmartGrowth Partner Forums - Report of the independent 'Health Check'	Discussion	<p>Bernie spoke to the report noting that this was reported to the SmartGrowth Leadership Group (SLG) by the independent consultants at the 16 August meeting. The report is based on research as the consultants took a cross section of all people involved in the forums. They carried out in depth interviews and a survey which they got an excellent response on. The consultants have given us some insights and recommendations. It was noted that they were not afraid to have the courageous conversations needed around what could be fit for purpose moving forward.</p> <p>The Leadership Group (LG) have not discussed the research/recommendations apart from questions to the consultants at the time of the presentation and are yet to form a view on this collectively. It was agreed that once all of the forums have met and formed their views and responses the Strategic Partners Forum (SPF) would meet again</p>

		<p>before the SLG meeting on 15 November to look at the joined up forum view. This gives the forum time to discuss and for our LG to then decide what this means for SmartGrowth moving forward.</p> <p>Discussion followed around environmental considerations and importance of tangata whenua involvement in the advisory group stage.</p> <p>From the point of view of Te Puke representatives, SPF is very important to them. A lot of views are represented and a lot of people that don't necessarily fit into these new proposed groups. However it was noted that the new suggested model is good.</p> <p>It was noted that there is a lot of opportunity for cross pollination in this proposed new structure however given the current numbers across the forums being around 160 people this is looking to decrease the numbers and potentially cut out a lot of views. The chair agreed that we do need to be aware of not disenfranchising different groups, people and views.</p> <p>It was noted that it is an interesting concept around members of the groups sitting around the LG table as non voting members. This could allow the possibly to look at streamlining the membership around the LG table.</p> <p>Discussion followed around structure, budgeting, and the financial point of view of a possible new structure. Importance and strength of SPF was discussed also and the amount of strategic issues that wouldn't get discussed if this forum doesn't exist.</p>
	Action	Megan to arrange a date/time for SPF to meet to discuss the joined up forum view of the SmartGrowth Partner Forums 'Health Check' prior to the 15 November SLG meeting.
Tauranga City Council Project Report	Update	<p>Philip King provided an update: The Urban Strategy draft is completed and the conversation with the City Transformation Committee will get underway shortly. The strategy will not be adopted before the LTP (Long Term Plan) is confirmed. All discussions will take place in open workshops – please see link for dates: http://www.tauranga.govt.nz/council/about-your-council/council-meetings/council-meeting-details/artmid/2340/articleid/1558 There will be engagement with the forums on this.</p>

	<p>The Urban Strategy is going to include an entire chapter specific to housing. The SmartGrowth Housing We Need work will feed into it. There will also be a series of actions that come out of the Urban Strategy.</p> <p>Philip noted that the TCC Urban Strategy is not intended to compete with the SmartGrowth Strategy or any other strategies.</p> <p>Discussion followed with concerns being raised around the economic impact Te Tumu could have on Te Puke. It was noted it is essential to understand what development in Te Tumu means for Te Puke as it is another major competing precinct. It was noted that this has been raised with council but no one seems to be answering the question. The Kaituna Link is seen particularly as a key aspect. This is something that needs to be thought of now rather than later.</p> <p>Concerns were raised around development in Te Tumu and Tauriko West just being influenced by the market and developers</p> <p>There are concerns expressed by some members that matters such as those related to affordable housing and water quality impacts may not be addressed through the Tauriko West structure planning process.</p> <p>Bernie noted it is good and essential we are all involved and taking part along the structure planning process.</p> <p>It was noted that there are limited tools in terms of statutory tools. We can wait to see what comes out of the Housing We Need work at the end of the year. Also the National Policy Statement (NPS) for Urban Design Capacity – we are required to implement those provisions and requirements.</p> <p>Bill noted that it is essential about keeping on the messaging and that it was important for TCC to outline the positive things it was doing in the community development, environmental space so the there was a wider appreciation and understanding of the various TCC initiatives. Philip King noted he is hearing an echo of frustration around housing and will take these back also.</p> <p>Bernie noted that a Housing Action Plan will look to come out of the Housing We Need work with two pillars. One in the social/affordable space and the other the market response which will be primarily dealt with through the future Urban Development Strategy being developed under the NPS work.</p>
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		<p>It was considered important for the councils to have a set of principles they work to when planning for these new areas. It was noted that these are a work in progress given the strategic work the councils are working on at present.</p> <p>It was noted that the development in Te Tumu essentially sits with the three landowners. There are things they must comply with around tsunami etc. but otherwise they are reasonably free to make decisions as landowners.</p> <p>It was noted that Jo Wills has already confirmed she will look to make contact with landowners/developers directly i.e. Peter Cooney for Tauriko West and the Fords for Te Tumu to have those discussions directly.</p> <p>Bill noted he is aware owners such as the Ford Land co. are keen to have these conversations.</p> <p>It was noted that given the enormous amount of change over the past two years in the unaffordability of housing, we are going to start to see more of an open conversation around the role of central government, private sector and councils. There is a much greater appetite for local government intervention.</p>
	Action	
<p>SmartGrowth Partnership Office – Bi-monthly report – September 2017</p>	<p>Update Discussion</p>	<p>The SmartGrowth Partnership Bi-monthly report is for your information and a way to keep up to date with how things are progressing. The SmartGrowth office will be providing the report every two months to the SLG.</p> <p>Discussion followed around the Bay of Plenty District Health Board (BOPDHB). It was noted that the DHB now has an MOU with TCC. They are also linking up with Sport Bay of Plenty and Toi Te Ora. The DHB Deputy chair now sits on SLG.</p> <p>Sarah Davey, who sits on SmartGrowth Forums and the SmartGrowth Strategic Manages Group does attends the DHB board meetings and provides updates on activity.</p> <p>The DHB’s news Strategic Health Services Plan was noted. This was the result of a lot of engagement – and has recently been released. http://www.bopdhb.govt.nz/media-publications/2017-media-releases/august-2017/healthy,-thriving-communities,-kia-momoho-te-hāpori-oranga-towards-2027/</p>
	Action	<p>Silver Economy work and link to be included in the SmartGrowth Bi-monthly report.</p>

<p>SmartGrowth Leadership Group - The Freshwater Workshop – Friday 29 September</p>	<p>Update</p>	<p>This workshop will take place on Friday 29 September. There will be presentations from Bay of Plenty Regional Council, Tauranga City Council and Western Bay of Plenty District Council.</p> <p>The leadership group are having a Strategic Transport Workshop on October 18 from 9.00am. This will be facilitated by an independent facilitator. The transport part of the meeting will be a workshop with the focus very much sub regional and multi modal.</p>
	<p>Action</p>	<p>Megan to send the Freshwater Workshop agenda to SPF post note: actioned 22 September 2017</p>
<p>Sustainable Business Network Smart Transport Forum flyer</p>		<p>SmartGrowth are looking at making provision for a representative from the Smart Transport Forum to present at the SLG Strategic Transport Workshop on 18 October.</p>
	<p>Action</p>	
<p>Forum chairs roundtable update – each forum chair to give a brief update on their forums, and any key points on strategic issues. (verbal)</p>	<p>Update</p>	<p>PATAG – Anne Pankhurst noted the renting work from the National Science Challenge got good media coverage. Bill wished to acknowledge Anne’s work in this space.</p> <p>Social Sector Forum – Carole Gordon said the forum are looking forward to an update on the 9A3 progress. There should be some feedback by the end of the year.</p> <p>Emily Rogers departed 9.55am Anne Pankhurst departed 10.06am</p>
	<p>Action</p>	
<p>Any other business</p>		<p>There was a query around the Rural Land Assessment – it was confirmed that this is within the current urban boundary. It was suggested Jo Wills could contact TCC and request an update. Discussion around the status of Smith farm and querying this.</p> <p>Discussion around environment considerations and work taking place around climate change. It was agreed this will be looked at as a topic in future including having someone speak to the forum.</p>

	Action	Climate change to be revisited as a future discussion topic.
Key message for SmartGrowth Leadership Group		Kaituna link, Eastern Corridor, Te Tumu concerns.

Meeting ended at 10.14 am Next Meeting 12 December 2017 – Classic Flyers, Armoury Room

ACTION POINTS – from 22 September 2017 meeting
Strategic Partners Forum

Item No.	Meeting	Action	Action
1.	August	Bernie Walsh and Anne Pankhurst to report back regularly to the forum on the Housing Needs Assessment.	Bernie/Anne
2.	September	Megan to arrange a date/time for SPF to meet to discuss the joined up forum view of the SmartGrowth Partner Forums 'Health Check' prior to the 15 November SLG meeting.	Megan Rumble
3.	September	Silver Economy work and link to be included in the SmartGrowth Bi-monthly report.	Bernie Walsh
4.	September	Megan to send the Freshwater Workshop agenda to SPF post note: actioned 22 September 2017	Megan Rumble
5.	September	Climate change to be revisited as a future discussion topic.	All

Submission to SmartGrowth Strategic Partners Forum and Independent Chairperson on the Report of the Independent Health Check 2017

Introduction

HAF appreciates the opportunity to comment on the Report of the Independent Health Check by Reputation Matters. We have reviewed the report and its extensive recommendations and commend SmartGrowth for undertaking this review of performance and in large measure we are in agreement with many of the 26 recommendations in sections 5a, 5b and 5c.

We do consider that there is a wealth of experience within existing Forums that is invaluable to the setting and implementation of our development strategy in the western Bay of Plenty and formulating the respective policy and implementation measures at the partner level.

We wish to clarify the longevity of the Housing Affordability Forum as recorded in section 5b. 1. The HAF was promoted by Priority One and established within SmartGrowth in 2008 in recognition of the crucial need for affordable housing for the local economy to operate effectively. It is in its tenth year of operation. Since that time the Forum has completed numerous submissions and actions raising awareness of the need for affordable housing within the district, and led the SmartGrowth Affordable Housing Pilot Project action with minimal support and funding from the SmartGrowth budget. The need for affordable housing is now critical and it is crucial that the Councils and SmartGrowth take a leadership role in the provision of affordable housing across all provider/funder/administrative sectors

Purpose of Forums

The consultative/advisory role of the Forums remains the first principle for the Forums.

The Forums have been set up to serve in part as part of any community consultation processes for the SmartGrowth partners projects. We are steadfast in our belief that the Forums should be consulted at the beginning of projects or processes like other key stakeholders in governmental processes and not just as an after-thought. The Forums are the conduit between the community and the partner Councils and SmartGrowth .They have served this purpose well over the years and will continue to undertake that function.

We agree that the structure could be simplified with stronger clarity around the purpose and function of the forums, but there is a key matter that affects the success of the forums that the restructure won't change which is the apparent disconnect between some council staff and the and 'advisory groups'. This is a matter for Council leadership to rectify.

Membership, Representation and Skills

Reducing the Forums to three is likely to significantly reduce the level of community interaction and feedback. The proposed structure appears to have the potential to miss the grassroots community influence The Forums to be effectively representing the communities will have to become large in numbers and with a broader range of topics to effectively cover. However from the Council's perspective it may streamline the consultation processes

We have given consideration to the future structure and attach for your consideration a diagram of our preference for the future.

In essence the three Forums would function with support as required from Technical Advisory Groups which would include the Affordable Housing, Developers Forum, PATAG and Place Making. These groups contain members with specific technical knowledge that feeds into specific aspects of development within the Districts.

Selected Technical Advisory members should attend the SmartGrowth Partners Forum on an as required basis to support the Forum chairs in responding to technical presentations that arise. It is not possible for the Forum chairs to provide on the spot feedback on all the topics without the support of the technically knowledgeable people.

The three suggested Forums deal with broader strategic and high level policy matters. We are not that clear on the split between the Land Use and Development and People /Population and Culture groupings.

Perhaps the split should be:

- Economic /Environmental ,
- Social ,and
- Cultural.

The combination of Economic and Environmental brings to the for-front the need for agreement on what is sustainable development for the future generations going forward.

The Chairs positions need to have good resourcing to ensure they have the capacity to make a meaningful contribution, adequate reimbursement for their considerable time commitment and a transparent and democratic appointment process. Those chosen for these Chair positions will determine how successful the new structure will be in practical terms.

It appears that SmartGrowth has concerns about the levels of expertise, independence and qualifications of those who volunteer on the various Forums. Our understanding of our membership is that there is an impressive range of expertise. We suggest the Forum members demonstrate as much if not more direct passion and knowledgeable commitment to the SmartGrowth actions as the political and technical staff.

We strongly support the representation of Tangata Whenua at both Forums (that is two members) so that we have an integrated conversation on all topics. These positions need to have the same level of scrutiny of skills and knowledge as all other members to support effective Forum function. This is in addition to the operation of the Tangata Whenua Forum itself. Whilst this has been the case in some existing Forums the attendance rate has been poor and requires commitment from that sector.

Influence and Value and Quality of Interactions

There are exceptionally strong groups of highly knowledgeable people contributing to the forums - but currently engagement is

- limited in time
- limited in accountability
- limited in influence.

If this was to change and accountabilities were introduced as part of the restructure - if someone was chosen as a subject matter expert they should be paid for their expertise and time.

Technical Advisory Groups –Housing Strategy

A key outcome for the HAF is that there is a Housing Group that is an IMPLEMENTATION group (i.e. a TAG in the diagram) to make things happen for affordable housing in the Bay. We must have a voice somewhere to advocate for more liberal District/City Plan provisions and facilitate a multi-faceted local response by the housing providers/funders to our affordable housing crisis.

We need a body that works collectively to get real bricks and mortar of the nature required, to be constructed immediately. In other words as per our 2016 Position paper we want the Housing Strategy implemented in a coordinated manner across all housing sectors on that continuum that we produced.

After ten years of advocacy our experience is that there seems to be lots of talking and expending of energy but minimal action by Councils. We have “The Housing We Need Assessment” research being prepared for the joined up conversation with those in the housing sector locally, but this research can’t come to nothing on the ground. We have report after report that tells us what’s wrong but no action making change.

We strongly urge actual action by the SmartGrowth members in terms of policy and facilitation all funded appropriately. Do not adopt a policy / action statement and not fund it as has been the case for the Piot project adopted in 2013.

Housing Affordability Forum

20th October 2017

DRAFT