



## PATAG Meeting Agenda

9.30am – 11.30am, Thursday 1 February 2018

School House, Historic Village, 17<sup>th</sup> Avenue, Tauranga

1. Apologies	Chair
2. Previous meeting minutes 27 September 2017 Minutes and actions – <b>Paper A</b>	Chair
3. What's Hot	Chair
4. Tauranga Urban Strategy	Michael Tucker
5. SmartGrowth Housing Need And Demand Report – For discussion  <a href="http://www.smartgrowthbop.org.nz/media/1971/smartgrowth-housing-need-and-demand-report_final-dec-2017-002.pdf">http://www.smartgrowthbop.org.nz/media/1971/smartgrowth-housing-need-and-demand-report_final-dec-2017-002.pdf</a>	Chair
6. General Business	Chair
7. Key messages to SmartGrowth Leadership Group	Chair



## **Population Ageing Technical Advisory Group [PATAG] – Terms of Reference (SG Strategy 13)**

### **Function:**

- PATAG is a collaboration between the Bay of Plenty District Health Board (BOP DHB) and SmartGrowth. It is anchored through a memorandum of understanding signed by the BOPDHB and the SmartGrowth partnership on 13 February 2008. It is a BOP DHB Technical Advisory Group.
- The role of the Population Ageing Technical Advisory Group (PATAG) is to provide expert technical advice to the Bay of Plenty District Health Board and SmartGrowth regarding: policy, planning, and service development to best meet the needs of the community having regard to the impacts and opportunities arising from the ageing population, now and in the future.
- These needs encompass the social, economic, cultural, and environmental determinants of health and wellbeing.

### **Membership:**

Membership of PATAG will have knowledge/ expertise in the four well beings and clinical expertise from the health sector. Members will be appointed by the CEO of BOPDHB and the Independent Chair of SmartGrowth. PATAG will have an opportunity to make recommendations for membership. Members will be appointed for their individual expertise and experience. An ability to contribute to the achievement of the objectives of PATAG will form the basis of the skills, knowledge, or experience required. The mix of skills and experience within the PATAG will be taken into account.

### **Aims:**

#### **BOP DHB:**

- The prioritization of investment in services to ensure the health and support needs of older people are met; and
- To manage the impact of our ageing population on health services and support the provision of high quality and sustainable services for all people.



#### **SmartGrowth:**

- Enhanced capacity of communities to facilitate both 'active ageing' and 'ageing in place'.
- Improved access to information and research as a basis for decision making to achieve successful population ageing.

#### **Both Partners:**

- Provide advice that is professionally credible, evidence based, internationally current, and locally relevant.
- To encourage collaborative planning and implementation across all agencies.
- Encourage innovative leadership in consideration of population ageing matters and its impact on potential impacts and opportunities.

#### **Relationships: PATAG will:**

- Take direction from the BOP DHB and SmartGrowth.
- Be provided with management and secretarial support from the BOP DHB.
- Engage as appropriate with sub-regional planning processes.
- Maintain effective relationships with community providers and agencies including SmartGrowth's Strategic Partner Forum and the Combined Tangata Whenua Forum.
- Engage with national and regional bodies as appropriate.
- Recognise the autonomy of the collaborating partners and the roles of participating individuals and organisations.
- Have a "no surprises" approach and work in a collaborative and respectful manner within its membership and partners.
- BOP DHB and SmartGrowth will from time to time work with PATAG to create community discussion and debate.

#### **Scope:**

- PATAG will define and analyse issues to provide future strategic direction and advice to ensure the wellbeing of the communities having regard to the impacts and opportunities arising from an ageing population.
- The scope of work will take into account the BOPDHB Annual Plans and Regional Plans, the SmartGrowth Strategy and



Implementation Plan; and subsequent iterations of these documents.

**PATAG will provide:**

- Expert advice and stakeholder group participation in issues of ageing relevant to the work of both the BOPDHB and SmartGrowth integrated planning for population ageing in the region, through collaboration, co-ordination, effective and efficient productivity.
- Information that will create and encourage community awareness and debate on ageing population.

**PATAG will consider and provide advice on:**

- The health, wellbeing and disability needs of the ageing population in the Bay of Plenty region, funded by both Vote Health and Health and Disability Services.
- Social and economic issues related to wellbeing, workforce participation, skill development, retention and development.
- Improved coordination and responsiveness of services provided to an ageing population and their families.
- The impact of the four well-beings: social, cultural, economic and environmental, as they relate to an ageing population.
- The related strategies and implementation programmes that at any time may be relevant to the growth and development of the region.

**Operational Structures:**

- The formal structure and process will align with the established BOP DHB Technical Advisory Group and SmartGrowth structure and purpose.

**It is expected that PATAG will:**

- Meet at least quarterly.
- Undertake work within specific working groups to progress tasks.
- Meet goals according to BOP DHB and Smartgrowth reporting time frames.



- Nominate a representative from PATAG to SmartGrowth Strategic Partners Forum.

**Chairperson:**

- A Chairperson will be appointed jointly by the BOPDHB CEO and SmartGrowth Independent Chair for a specified and agreed term.

**Communication:**

- The Chair of PATAG or nominee will be responsible for all communication under the agreed communication policy.

**Reporting Requirements: PATAG will provide a report every 6 months to:**

- BOPDHB.
- SmartGrowth Leadership Group.

**Committee:**

- Other specific reports as requested.

**Performance:**

The performance of PATAG will be reviewed by the members annually. Discussions will be held with the BOP DHB and SmartGrowth regarding:

- Recommendations.
- Priorities.
- Membership.
- Other matters arising.



## Population Ageing Technical Advisory Group - Membership

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The forum membership is representative of the wider community within the western Bay of Plenty and is currently represented by the following individuals and organisations;

Name	Organisation
Anne Pankhurst	PATAG Chair
Annie Hill	Priority One
Dr Elizabeth Spellacy	Independent - Bay of Plenty District Health Board
Lorraine Wilson	Age Concern
Mary Dillon	Community Representative
Sarah Davey	Bay of Plenty District Health Board
Tony Lawson	Bay of Plenty District Health Board
Becks Clarke	Tauranga Youth Development Trust
Irene Walker	Combined Tangata Whenua Forum
Maru Tapsell	Combined Tangata Whenua Forum
SmartGrowth Partner Staff	
Dani Jurgeleit	Tauranga City Council
Rachael Davie	Western Bay of Plenty District Council
Emily Rogers	Western Bay of Plenty District Council



**Paper A**  
**Population Aging Technical Advisory Group Meeting**  
**Wednesday 27 September 2017 1:00 – 3:00pm**  
**School House, The Historic Village, 17<sup>th</sup> Avenue**

<b>Forum Members Present</b>	Anne Pankhurst (Chair), Lorraine Wilson (Age Concern), Emily Rogers (Western Bay of Plenty District Council), Elizabeth Spellacy (Independent - Bay of Plenty District Health Board)	
<b>SmartGrowth</b>	Vicki Jones (SmartGrowth Co-ordinator)	
<b>Other</b>		
<b>Partner Staff</b>	Dani Jurgeleit (Tauranga City Council) – apology, Damon Mathfield (Tauranga City Council Urban Strategy)	
<b>Apologies from forum members</b>	Annie Hill (Priority One), Becks Watts (Tauranga Youth Development Trust), Sarah Davey (Bay of Plenty District Health Board), Mary Dillon (Community Representative), Tony Lawson (Bay of Plenty District Health Board), Irene Walker (Combined Tangata Whenua Forum),	
<b>Previous Minutes and Actions</b>		Minutes of the previous 26 July 2017 meeting accepted as a true and correct record.  <b><u>Previous actions confirmed:</u></b> All previous actions confirmed completed
<b>What's Hot</b>	Update	Updates Age-Friendly / Positive Ageing Advisory Forum. <ul style="list-style-type: none"> <li>- 3 Forum Members are participating in a workshop this week on redevelopment of the Phoenix Carpark (Mt Maunganui)</li> <li>- Dani is working with Office for Seniors on an article on Age-Friendly Cities for the November edition of Local Govt NZ News</li> <li>- Participated in for the Local Govt NZ Conference, there was a series of 5 postcards developed highlighting NZ Age-Friendly Practices</li> <li>- Dani is presenting at an external Event Industry Workshop 28 September to discuss how to make city events accessible and inclusive and to workshop a draft accessible events toolkit</li> </ul>

		<p>- Dani put forward a business case to the LTP for funding to enable implementation of the Age-Friendly City Strategy – PATAG strongly supports funding being put into the Long Term Plan to enable Strategy</p> <p>Lorraine noted: International Older Peoples Day Oct 1 Age concern celebrating on 28 Sept theme red and purple - RSA Lounge</p>
<p><b>Presentation</b> - SmartGrowth Partner Forums – Report of the Independent ‘Health Check’</p>	<p>Discussion</p>	<p>Chair Anne took the PATAG members through the presentation SmartGrowth Partner Forums – Report of the independent ‘Health Check’ that was presented to SmartGrowth Leadership Group on 16 August 2017. Full report (Paper B)</p> <p>Key areas of discussion:</p> <ul style="list-style-type: none"> <li>• The need to extend into the Eastern Bay and move into Regional focus. This considers the District Health Board that is located in the Eastern Bay. PATAG forum are partners to the District Health Board this makes it a very relevant group.</li> <li>• Agreement that Strategic Partners Forum should remain.</li> <li>• The proposed structure - Agreement around the need for change. The forum agrees the two large green circles should be overlapping, connecting and engaging with each other. This will allow other tags to feed into both circles.</li> <li>• Agreement that some tags don’t need to be present all the time only brought in when needed.</li> <li>• SmartGrowth Leadership Group have direct access if needed to the technical advisory groups for support.</li> <li>• Figure 1: SmartGrowth Advisory Group Representation. The forum would like the diagram remodelled the Chair to remain at the top but larger circle which reflects the importance of being the advocate and driver of the group. Tangata Whenua representative, Senior Council Officers, SmartGrowth Manager circles to be the same size with the Community Experts and Subject Matter Experts circle stretching across the bottom of the diagram to show the importance.</li> </ul>





		<ul style="list-style-type: none"> <li>Concern around the economy and the direction of SmartGrowth – Where’s the money and how does it link into the regional economy.</li> <li>Agreement around the need for more frequent meetings for the Chairs, forums and representatives. Currently meet annually, proposal for meetings every 6 months.</li> </ul>
	Action	Chair Anne to prepare proposed diagram reflecting the discussion at the PATAG meeting
SmartGrowth Partnership Office - bi-monthly report – September <b>(Paper C)</b>	Information	Information to note
Tauranga City Council Growth Monitoring Report August 2017 <b>(Paper D)</b>	Information	Information to note
<b>General Business</b>		<p>Damon to send employment report to Vicki - Damon will speak to this report next meeting</p> <p>What has happened to the Alders Park in Kullan Park? This has now been completed and open days have taken place. Park open for use.</p>
<b>Key messages for SmartGrowth Leadership Group</b>		<p>Dani put forward a business case to the LTP for funding to enable implementation of the Age-Friendly City Strategy – PATAG strongly supports funding being put into the LTP to enable Strategy</p>
<b>Next Meeting</b>		The School House Wednesday 29 November 2017 - 1:00-3:00pm
<b>Meeting Closed at 2.40pm</b>		

**PATAG  
Outstanding Actions**

1.	Sept	Anne speak to Sarah Davey DHB re invitation to speak to the board
2.	Sept	Anne speak to Bill regarding how to extend into the Eastern Bay recognising the DHB
3.	Sept	Anne draw proposed diagram for the Forums 'Health Check'
4.	Sept	Vicki add Damon to the next PATAG meeting agenda to talk about the employment report
5.	Sept	Vicki contact Dani re: What has happened to the Alders Park in Kullan Park (completed)

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