



SmartGrowth Social Sector Forum

School House, Historic Village, 17th Avenue, Tauranga

Agenda

Thursday 5 April 2018 9:30am – 12:00pm

1. Apologies	Chair
2. Minutes and Actions from the previous 18 February 2018 meeting (<i>Paper A</i>)	Chair
3. Discussion - The Long Term Plan: Now open for consultation please click on below link: Further information Long Term Plan	Chair
4. Updates - Housing, Transport	Members discussion for submission
5. SmartGrowth Partnership Bi-Monthly Report – For your information Covering Report SmartGrowth Partnership-bi-monthly SmartGrowth Partnership Report March 2018	Chair
6. General Business and Other Matters	Chair
7. Key messages for SmartGrowth Leadership Group	Chair

Social Sector Forum – Terms of Reference

Membership Criteria: The Social Sector Forum is intended to be a voice for the non-government and not for profit sector. Other organisations and government agencies are welcome to attend as participating observers.

Purpose: The purpose of the Social Sector Forum (the forum) is to draw on existing experience and positively contribute to the on-going evolution and success of the SmartGrowth Strategy (the Strategy). The forum will provide a view that reflects the interests of social and community groups across the wider western Bay of Plenty. The forum will enable direct social sector industry participation in Strategy implementation and monitoring in order to provide vital sector input (in collaboration with the Strategy partners and lead agencies) into the wide range of challenges faced in the sub-region, including specific input into:

- Building the Community
- Housing affordability
- The contribution of the social sector to economic growth

Role: The Forum will have on-going input into Strategy development and implementation

including the following specific aspects:

- Providing input and feedback in respect of partner projects relating to strategy actions.
- Monitoring of strategy actions.
- The development of statutory and non- statutory policies by the SmartGrowth Partners that either arise from the strategy or have the potential to impact on the strategy.
- SmartGrowth representations to regional and national forums and central government.
- Identifying proposed actions during Strategy review/update to respond to emerging social and community issues

Other SmartGrowth Forums and the SmartGrowth Strategic (Managers) Group (SSG) – Linkages and Reporting: In order to provide transparency, a member (an alternate can be appointed) of the other SmartGrowth Forums and the SSG (as selected by those groups) will be invited to attend and participate in the Social Sector Forum meetings. The Social Sector Forum may also appoint a member to attend and contribute to the wider Strategic Partner Forum. Meeting minutes and reports from each of the SmartGrowth Partner Forums will be made available to the other forums, to SSG and to SLG.

SmartGrowth Leadership Group (SLG) – Linkages and Reporting: The forum members are able to present to the SmartGrowth Leadership Group at any of the formal meetings with agreement of SLG Chair and at any agreed workshops, held between SLG and the forum. Every six months SLG has a workshop with the individual forums to discuss a range of matters and issues. The minutes of the forum meetings are provided to SLG as part of the regular reporting process and any particular issues are drawn out and highlighted in the bi-monthly report presented to SLG by the Independent Chair, Programme /Implementation Manager and Strategic Adviser.

Information Provision and Feedback: Relevant draft reports, ideas, submissions, and proposed initiatives are provided to the Forum for discussion and input prior to matters going to SLG for decision-making. These may be part of a meeting agenda item, or if between meetings, circulated by email to the Forum Chair, for feedback. This feedback will be presented to SLG as per item 5 above.

Meetings, Attendance and Presentations:

- The Independent Chair, Programme Manager and Implementation Advisor may attend meetings from time to time, provide written reports, advice and seek input on various matters.
- SLG members may also be invited to attend the Forum from time to time.

Frequency: The Forum will meet bi-monthly, prior to the SLG meeting to provide information and feedback on specific issues directly relating to Strategy implementation.

Servicing: The Forum will be serviced by SmartGrowth through the Programme Manager, for matters including venues, agenda circulation, minute- taking and report materials.

Chair: A Chair will be appointed by the Forum.

Social Sector Forum – Membership

The forum membership is representative of the wider community within the western Bay of Plenty and is currently represented by the following individuals and organisations;

Name	Organisation
Carole Gordon (Chair)	Seniors United to Promote Age-Friendly NZ (SUPA-NZ)
Anna Larsen	Welcome Bay Community Centre Manager
Eddie Jackson	Age Concern
Jo Gravit	Tauranga Budget Advisory service, Tauranga Community Housing
Liz Davies	SocialLink
Beth Bowden	Te Tuinga Whanau
James Muir	NZ Christian Network - BOP
Sharon Hanna	SocialLink
Rebecca Culliford	Toi Te Ora Public Health Service - BOPDHB
Kathy Webb	Alzheimers Society/Neighbourhood Support
Mary Dillon	Welcome Bay Community Centre
Monique Edlinger	Volunteer Bay of Plenty
Theo Ursum	Volunteer Bay of Plenty
Ewa Fenn	Multicultural Tauranga
Brian Thomas (Associate Mbr)	Family Link
Ian McLean	Closing the gap
Irene Walker	Combined Tangata Whenua Forum
SmartGrowth Partner Staff	
Rachael Davie	Western Bay of Plenty District Council
Emily Rogers	Western Bay of Plenty District Council
Jodie Rickard	Western Bay of Plenty District Council
Michel Vujnovich	Tauranga City Council
Meagan Holmes	Tauranga City Council

- Plunket
- Settlement Support
- Welcome Bay Community Centre
- Relationships Aotearoa
- Waiapu Anglican Services
- Volunteer Centre
- Age Concern
- Alzheimers Association
- Housing Trust
- Yoga Centre
- National Council of Women
- Rise Up Tauranga
- Headway Bay of Plenty
- Foundation for youth development
- Home Instead Senior Care
- Strengthening Families



Paper A

**SmartGrowth Social Sector Forum Meeting
 Thursday 8 February 2018
 School House, Historic Village, 17th Avenue**

Forum Members Present	Carole Gordon (Chair-Supa NZ), Mary Dillon (Welcome Bay Community Centre) Liz Davies (SocialLink), Theo Ursum (Volunteering Bay of Plenty), Monique Edlinger (Volunteering Bay of Plenty), Beth Bowden (Te Tuinga Whanau), Rebecca Culliford (Toi Te Ora Public Health Service), James Muir (NZ Christian Network BOP), Kathy Webb (Alzheimers Society), Eddie Jackson (Age Concern), Ian McLean (Closing the gap), Ewa Fenn (Multicultural Tauranga)	
SmartGrowth	Vicki Jones (SmartGrowth Co-ordinator)	
Other	Anne Blakeway (TCC), Ian Herbert (NZTA)	
Partner Staff	Michael Vujnovich (TCC), Meagan Holmes (TCC) apology , Rachael Davie (WBoPDC), Jodie Rickard (WBoPDC), Emily Rogers (WBoPDC) Adam Fort (BoPRC)	
Apologies from forum members	Sharon Hanna (Socialink), Irene Walker (Combined Tangata Whenua Forum), Anna Larsen (Welcome Bay Community Centre Manager) Jo Gravit (Budget Advisory Service, Community Housing Trust)	
Previous Minutes and Actions		<p>Minutes of the previous 30 November 2017 meeting accepted as a true and correct record.</p> <p><u>Previous actions confirmed:</u> All previous actions ongoing</p> <p>Moved: Carole Gordon Seconded by: Beth Bowden</p>



		<p>Other Areas of interest: The views of the forum are important in the next phase of the health check. We look forward to more dialog in regards to the health check.</p> <p>Appreciation expressed over the engagement process for settlement pattern review. It was noted the forum were looking forward to Michael Tuckers presentation.</p>
Tauranga Urban Strategy	Update	<p>Michael Tucker, Ana Hancock presented to the forum – PowerPoint available on below link: https://www.dropbox.com/s/o4bcv2mvtrmxsdn/Presentation%20to%20stakeholders%20on%20the%20draft%20Tauranga%20Urban%20Strategy%20%28A8445491%29.ppt?dl=0</p> <p>Have your say – Help guide the future development of the city</p> <p>The draft Tauranga Urban Strategy has been endorsed by Tauranga City Council for the purposes of public consultation.</p> <p>Tauranga City Council would like to find out what the community think about some of the key proposals in the Urban Strategy. There are five questions and responding will take around three minutes. This survey is open 1 Feb – 28 Feb. Results will be posted on the link below following the closure date.</p> <p>http://www.tauranga.govt.nz/our-future/strategic-planning/strategic-focus/tauranga-urban-strategy</p> <p>If you have any other feedback or questions about the Urban Strategy, please email urban@tauranga.govt.nz</p> <p>Chair Carole asked the forum members if they would like to have a workshop on this topic. Forum discussion on the key points the forum wish to submit in a proposal. Proposed date 19 March 10-4pm Historic Village, School House.</p>
	Action	Proposed workshop date 19 March 10-4pm (Historic Village School House) - Vicki Coordinate

		Michael to send draft diagram of work/timings this will be used at the workshop - Vicki email Michael T
BOPRC BOP Transport Plan (Public Transport)		<p>Ian Herbert Presentation email to members of the forum</p> <p>Whats Next? Economic sensitivity analysis Staging of investment and planning of detailed business cases GPS alignment Governance approvals Public consultation LTP PBC reporting</p>
	Action	Vicki to send out Ian Herbert's presentation to SSF members
Draft Report 9A3 Mapping the Social Sector		Liz informed data for Draft Report 9A3 Mapping the Social Sector has been collected across 140 interviews, 215 desktop collection, analysing all the data. Early March will go to Social Link board. Then be available for the SSF to discuss at workshop on 19 March.
	Action	Workshop 19 March 10-4pm proposed to cover Urban Strategy Submission & Mapping the Social Sector Results .
TCC Elder Housing		<p>Anne Blakeway – project manager community development TCC Review of councils elder housing has taken place, outcome of review recommendation to invest, sell to community housing providers. This would mean renters would only have to pay 20% of the rental price and rest would be topped up. Next stage LTP – Tenant wellbeing is the most important aspect. Involving tenants in the consultation process/review. 16 March - April Tauranga City Council are going around to villages and speaking to the tenants and assisting with public submissions. Review will take place asking if the tenants want the council to stay involved (maintain the status quota), or the community housing providers to take over. Final discussions and tender will take approx. 18 months.</p>



SmartGrowth Housing Need And Demand Report – For information		http://www.smartgrowthbop.org.nz/media/1971/smartgrowth-housing-need-and-demand-report_final-dec-2017-002.pdf
General Business & Other Matters		Kathy –Social Link Monday 26 February to meet council - To be rescheduled State of the nation report presentation taking place on 23 February, 12pm at the School House, Historic Village - bring a sandwich.
Key messages for SmartGrowth Leadership Group		None
Meeting Closed at 12:00pm		Next Meeting at Historic Village, School House, Thursday 5 April 2018 - 9:30-12:00pm

Outstanding Actions

1.	Liz	Housing Trust – Invite Andrew Wilson Manager of Accessible Properties to talk about Social Housing once confirmed inform Chair
2.	Tessa/Kathy	Work together to compile list of prospective forum members - ongoing
3.	Tessa	Write piece for Social Link newsletter – email Chair/Liz once completed – ongoing
4.	Michael	Send draft diagram of work/timings of Tauranga Urban Strategy this will be used at the workshop on 19 March 18, 10-4pm (Vicki emailed Michael T)
5.	Vicki	Send out Ian Herberts presentation to SSF members (Sent 21 Feb 18)
6.	Vicki	Joint workshop organise 19 March 10-4pm -Tauranga Urban Strategy Submission & Mapping The Social Sector Results. – calendar invite sent/room booked 14/2/18