



PATAG Meeting Agenda

9.30am – 11.30am, Wednesday 4 April 2018

School House, Historic Village, 17th Avenue, Tauranga

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| 1. Apologies | Chair |
| 2. Previous meeting minutes 1 February 2018 Minutes and actions – Paper A | Chair |
| 3. What's Hot | Chair |
| 4. Employment Projections report by ME Spatial May 2017 | Ayvron Greenway |
| 5. What do you want for your city? Long Term Plan now open for consultation please click on below link: Further information Long Term Plan | Chair |
| 6. Silver Line Charitable Trust - Presentation introduction of the Silver Line - older peoples confidential telephone helpline | Roger Parton |
| 7. SmartGrowth Partnership Bi-Monthly Report – For your information Covering Report SmartGrowth Partnership-bi-monthly SmartGrowth Partnership Report March 2018 | Chair |
| 8. General Business | Chair |
| 9. Key messages to SmartGrowth Leadership Group | Chair |



Population Ageing Technical Advisory Group [PATAG] – Terms of Reference (SG Strategy 13)

Function:

- PATAG is a collaboration between the Bay of Plenty District Health Board (BOP DHB) and SmartGrowth. It is anchored through a memorandum of understanding signed by the BOPDHB and the SmartGrowth partnership on 13 February 2008. It is a BOP DHB Technical Advisory Group.
- The role of the Population Ageing Technical Advisory Group (PATAG) is to provide expert technical advice to the Bay of Plenty District Health Board and SmartGrowth regarding: policy, planning, and service development to best meet the needs of the community having regard to the impacts and opportunities arising from the ageing population, now and in the future.
- These needs encompass the social, economic, cultural, and environmental determinants of health and wellbeing.

Membership:

Membership of PATAG will have knowledge/ expertise in the four well beings and clinical expertise from the health sector. Members will be appointed by the CEO of BOPDHB and the Independent Chair of SmartGrowth. PATAG will have an opportunity to make recommendations for membership. Members will be appointed for their individual expertise and experience. An ability to contribute to the achievement of the objectives of PATAG will form the basis of the skills, knowledge, or experience required. The mix of skills and experience within the PATAG will be taken into account.

Aims:

BOP DHB:

- The prioritization of investment in services to ensure the health and support needs of older people are met; and
- To manage the impact of our ageing population on health services and support the provision of high quality and sustainable services for all people.

**SmartGrowth:**

- Enhanced capacity of communities to facilitate both ‘active ageing’ and ‘ageing in place’.
- Improved access to information and research as a basis for decision making to achieve successful population ageing.

Both Partners:

- Provide advice that is professionally credible, evidence based, internationally current, and locally relevant.
- To encourage collaborative planning and implementation across all agencies.
- Encourage innovative leadership in consideration of population ageing matters and its impact on potential impacts and opportunities.

Relationships: PATAG will:

- Take direction from the BOP DHB and SmartGrowth.
- Be provided with management and secretarial support from the BOP DHB.
- Engage as appropriate with sub-regional planning processes.
- Maintain effective relationships with community providers and agencies including SmartGrowth’s Strategic Partner Forum and the Combined Tangata Whenua Forum.
- Engage with national and regional bodies as appropriate.
- Recognise the autonomy of the collaborating partners and the roles of participating individuals and organisations.
- Have a “no surprises” approach and work in a collaborative and respectful manner within its membership and partners.
- BOP DHB and SmartGrowth will from time to time work with PATAG to create community discussion and debate.

Scope:

- PATAG will define and analyse issues to provide future strategic direction and advice to ensure the wellbeing of the communities having regard to the impacts and opportunities arising from an ageing population.



- The scope of work will take into account the BOPDHB Annual Plans and Regional Plans, the SmartGrowth Strategy and Implementation Plan; and subsequent iterations of these documents.

PATAG will provide:

- Expert advice and stakeholder group participation in issues of ageing relevant to the work of both the BOPDHB and SmartGrowth integrated planning for population ageing in the region, through collaboration, co-ordination, effective and efficient productivity.
- Information that will create and encourage community awareness and debate on ageing population.

PATAG will consider and provide advice on:

- The health, wellbeing and disability needs of the ageing population in the Bay of Plenty region, funded by both Vote Health and Health and Disability Services.
- Social and economic issues related to wellbeing, workforce participation, skill development, retention and development.
- Improved coordination and responsiveness of services provided to an ageing population and their families.
- The impact of the four well-beings: social, cultural, economic and environmental, as they relate to an ageing population.
- The related strategies and implementation programmes that at any time may be relevant to the growth and development of the region.

Operational Structures:

- The formal structure and process will align with the established BOP DHB Technical Advisory Group and SmartGrowth structure and purpose.

It is expected that PATAG will:

- Meet at least quarterly.
- Undertake work within specific working groups to progress tasks.



- Meet goals according to BOP DHB and Smartgrowth reporting time frames.
- Nominate a representative from PATAG to SmartGrowth Strategic Partners Forum.

Chairperson:

- A Chairperson will be appointed jointly by the BOPDHB CEO and SmartGrowth Independent Chair for a specified and agreed term.

Communication:

- The Chair of PATAG or nominee will be responsible for all communication under the agreed communication policy.

Reporting Requirements: PATAG will provide a report every 6 months to:

- BOPDHB.
- SmartGrowth Leadership Group.

Committee:

- Other specific reports as requested.

Performance:

The performance of PATAG will be reviewed by the members annually. Discussions will be held with the BOP DHB and SmartGrowth regarding:

- Recommendations.
- Priorities.
- Membership.
- Other matters arising.



Population Ageing Technical Advisory Group - Membership

The forum membership is representative of the wider community within the western Bay of Plenty and is currently represented by the following individuals and organisations;

| Name | Organisation |
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| Anne Pankhurst | PATAG Chair |
| Annie Hill | Priority One |
| Dr Elizabeth Spellacy | Independent - Bay of Plenty District Health Board |
| Lorraine Wilson | Age Concern |
| Mary Dillon | Community Representative |
| Sarah Davey | Bay of Plenty District Health Board |
| Tony Lawson | Bay of Plenty District Health Board |
| Becks Clarke | Tauranga Youth Development Trust |
| Irene Walker | Combined Tangata Whenua Forum |
| Maru Tapsell | Combined Tangata Whenua Forum |
| SmartGrowth Partner Staff | |
| Dani Jurgeleit | Tauranga City Council |
| Rachael Davie | Western Bay of Plenty District Council |
| Emily Rogers | Western Bay of Plenty District Council |



Paper A
Population Aging Technical Advisory Group Meeting
Thursday 1 February 2018 9.30-11.30am
School House, The Historic Village, 17th Avenue

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| Forum Members Present | Anne Pankhurst (Chair), Mary Dillon (Community Representative), Lorraine Wilson (Age Concern), Emily Rogers (Western Bay of Plenty District Council), Annie Hill (Priority One) | |
| SmartGrowth | Vicki Jones (SmartGrowth Co-ordinator) | |
| Other | Michael Tucker, Ana Hancock – Presented on Draft Urban Strategy | |
| Partner Staff | Adam Fort (Bay of Plenty District Council), Brent Gilbert (Bay of Plenty District Health Board), (Dani Jurgeleit (Tauranga City Council) – apology | |
| Apologies from forum members | Tony Lawson (Bay of Plenty District Health Board), Irene Walker (Combined Tangata Whenua Forum), Becks Watts (Tauranga Youth Development Team) | |
| Previous Minutes and Actions | | Minutes of the previous 27 September 2017 meeting accepted as a true and correct record. Moved: Anne Pankhurst Seconded: Emily Rogers Previous actions confirmed: All previous actions in progress |
| What's Hot | Updates | Brent Gilbert - Pay equity gap addressed and lifted end of 2017 Emily Rogers noted council have adopted long term plan, consultation plan in place, consultation events taking place and submissions will continue. Lorraine Wilson – Nationally Age Concern organisation celebrates 70 years – locally obtained 12 seater bus so can take more members on outings. CCC Coffee, Cake and Conversation started once per month in Te Puke helps brings people together. |

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| | <p>Annie Hill – Impact of the aging population on the workforce now hearing from national and local studies hearing from employers that they are looking to work with middle age staff. For example, Mitre 10 hiring older staff who have the ability & skills required for the job.</p> <p>Mary Dillon – Noted the TECT consultation progress/consultation period that is on the link below: http://www.tect.org.nz/tect-proposal-2018</p> <p>Rotorua there has been a women’s shed set up so older women can learn to use power tools, welding etc. The focus is all about building women’s confidence and enable them to fix household items.</p> <p>Adam Fort – Public transport plan going through this year public information and maps to be circulated currently in draft format.</p> <p>Email communication updates from Dani Jurgeleit Positive Ageing Advisory Group / Age Friendly Cities The Advisory Group has their next meeting scheduled for 20 Feb – it will be themed around housing.</p> <p>At the last meeting (29 November)</p> <ul style="list-style-type: none"> • Worked on finalising an action plan (the group did priority planning at their previous meeting) • Workshop on developing an age-friendly business guide, which included <ul style="list-style-type: none"> - The experience you have at the store (bathrooms, staff interactions, seating, uncluttered spaces, floor coverings etc) - Considerations around sound, visual and communication - Access to location and to business (so public transport, linkages between parking and store entrance, well signposted and uncluttered journey from parking to entrance etc) • An update on the Elder Housing Review • An overview of the CBD Spatial plan and the proposed developments over next 15 Years. |
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| | | <ul style="list-style-type: none"> Some of the members are participating in workshops (in next 3 weeks) on 15th Ave Corridor improvements and Papamoa Beach Road Improvements. Dani has been working with Office for Seniors on a review of the Community Connects Assistance Fund – the proposal (if approved) will now allow Councils (alongside NGO’s) to apply to the fund for <ol style="list-style-type: none"> Planning for Age-friendly Communities Implementing Age-friendly Community Projects (if applications can demonstrate that there is a completed an Age-friendly assessment or action plan or commitment to Age-friendly principles) |
| | Action | Vicki to send out the link for draft maps for public transport plan to PATAG forum |
| Tauranga Urban Strategy - Draft | Update | <p>Michael Tucker, Ana Hancock presented to the forum – PowerPoint available on below link: https://www.dropbox.com/s/o4bcv2mvtrmxsdn/Presentation%20to%20stakeholders%20on%20the%20draft%20Tauranga%20Urban%20Strategy%20%28A8445491%29.ppt?dl=0</p> <p>Have your say – Help guide the future development of the city</p> <p>The draft Tauranga Urban Strategy has been endorsed by Tauranga City Council for the purposes of public consultation.</p> <p>Tauranga City Council would like to find out what the community think about some of the key proposals in the Urban Strategy. There are five questions and responding will take around three minutes. This survey is open 1 Feb – 28 Feb. Results will be posted on the link below following the closure date.</p> <p>http://www.tauranga.govt.nz/our-future/strategic-planning/strategic-focus/tauranga-urban-strategy</p> |



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| | | <p>If you have any other feedback or questions about the Urban Strategy, please email urban@tauranga.govt.nz</p> <p>Annie, Mary and will Anne work on submission that they can send out to the forum for review.</p> |
| | Action | Annie, Mary , Anne work on Tauranga Urban Strategy submission/send out to the forum for review/feedback |
| SmartGrowth Housing Need And Demand Report | Discussion | <p>http://www.smartgrowthbop.org.nz/media/1971/smartgrowth-housing-need-and-demand-report_final-dec-2017-002.pdf</p> <p>New factsheets released: Our future housing demand and need in the western Bay of Plenty & SmartGrowth Developments Trends:</p> <p>http://www.smartgrowthbop.org.nz/media/1980/fact-sheets_a4_housing-demand-and-need.pdf http://www.smartgrowthbop.org.nz/media/1979/fact-sheets_a4_development-trends.pdf</p> <p>Bernie talked to The Housing Spectrum.</p> |
| Key messages for SmartGrowth Leadership Group | | No messages |
| Next Meeting | | The School House Wednesday 4 April 2018 - 9.30-11.30am Forum noted prefer new time and to continue. |
| Meeting Closed at 11.24am | | |

**PATAG
Outstanding Actions**

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| 1. | September | Anne speak to Sarah Davey DHB re invitation to speak to the board - In progress |
| 2. | September | Anne speak to Bill regarding how to extend into the Eastern Bay recognising the DHB – In progress |
| 3. | September | Anne draw proposed diagram for the Forums ‘Health Check’ – In progress |
| 4. | September | Vicki add Damon to the next PATAG meeting agenda to talk about the employment report - Moved to April meeting |
| 5. | February | Vicki to send out the link for draft maps for public transport plan to PATAG forum (Done) |
| 6. | February | Annie, Mary, Anne work on Tauranga Urban Strategy submission/send out to the forum for review/feedback |