



Housing Affordability Forum Meeting

Agenda

Friday 19 October 2018 1:30-3:00pm

Beca Office, 32 Harrington Street, Tauranga

1. Apologies	Chair
2. Minutes and Actions from the 28 September 2018 Meeting <i>(to be circulated)</i>	Chair
3. Future Development Strategy	Adam Fort
4. General Business	All
5. Key message to SmartGrowth Leadership Group	All

Terms of reference

Purpose:	<p>The purpose of the Housing Affordability Forum ('the forum') is to provide a mechanism for SmartGrowth to progress initiatives to improve the affordability of housing in the sub-region. The forum will enable direct participation into the implementation, monitoring and review of SmartGrowth, in collaboration with the strategy partners and lead agencies into the range of challenges facing the sub-region in relation to improving the affordability of housing.</p>
Role:	<p>The role of the Housing Affordability Forum ('the forum') is as follows:</p> <ul style="list-style-type: none"> • Identification of potential strategy actions across the range of key determinants that impact on housing affordability • Leading the implementation of specific strategy actions as agreed e.g. pilot project • Raise awareness and educate stakeholders and the general public • Supporting the delivery of other partner projects relating to housing affordability □ Monitoring of all relevant strategy actions. • Development of policies by the SmartGrowth Partners relating to housing affordability • Making representations/submissions to local, regional and national Government in relation to housing affordability
Membership:	<p>The Housing Affordability Forum has representation from the following groups/industries/sectors:</p> <ul style="list-style-type: none"> • Development community • Local authorities (council officers and elected members) • Economic Development specialists • Planning and urban design specialists • Community Housing Trusts • Real estate sector • PATAG • Tangata whenua • Relevant central Government agency • SmartGrowth Programme/implementation Manager
Key Principles	<p>The key principles underpinning the establishment of the Housing Affordability Forum are:</p> <ul style="list-style-type: none"> • The provision of sufficient affordable housing to provide for low to medium income residents as well as support the region's future labour force; • Acceptance that, without intervention. the market will be unable to provide adequate affordable housing; and Recognition of the different spatial and cultural needs of residents,

<p>Other SmartGrowth Forums and the SmartGrowth Leadership Group (SSG) — Linkages and Reporting:</p>	<p>The Chair of the forum will represent the group on the SmartGrowth Strategic Partners Forum and any other SmartGrowth Forums as required.</p> <p>The minutes will be provided to the SmartGrowth Strategic (Managers) Group (SSG) for information and for action as required.</p> <p>Meeting minutes and reports for each of the SmartGrowth Partner Forums will be available to the other forums.</p>
<p>SmartGrowth Leadership Group (SLG)— Linkages and Reporting:</p>	<p>The forum members are able to present to the SLG at any of the formal meetings with agreement of SLG Chair and at any agreed workshops, held between SLG and the forum. Every six months SLG has a workshop with the individual forums to discuss a range of matters and issues.</p> <p>The minutes of the forum meetings are provided to SLG as part of the regular reporting process and any particular issues are drawn out and highlighted in the bi-monthly report presented to SLG by the Independent Chair, Programme /Implementation Manager and Strategic Adviser.</p>
<p>Information Provision and Feedback:</p> <p>Meetings:</p>	<p>Relevant draft reports, ideas, submissions, and proposed initiatives are provided to the Forum for discussion and input prior to matters going to SLG for decision-making. These may be part of a meeting agenda item, or if between meetings. circulated by email to the Forum Chair, for feedback.</p> <p>Attendance and Presentations</p> <p>The Independent Chair, Programme/Implementation Manager and Strategic Advisor may attend meetings from time to time. Provide written reports, advice and seek input on various matters. SLG members may also be invited to attend the Forum from time to time.</p> <p>Frequency</p> <p>The Forum will meet as required, prior to the SLG meeting to provide information and feedback on specific issues directly relating to Strategy implementation. Servicing</p> <p>The Forum will be serviced by SmartGrowth through the Programme/implementation Manager for matters including venues, agenda circulation, minute-taking and report materials. Chair</p> <p>A chair will be appointed by the Forum</p>

Housing Affordability Forum – Membership

The forum membership is representative of the wider community within the western Bay of Plenty and is currently represented by the following individuals and organisations;

Name	Organisation
Christine Ralph	Acting Chair
Annie Hill	Priority One
Bobbie Cornell	Housing Alternatives / Closer Developments
Buddy Mikaere	Combined Tangata Whenua Forum
Dave Macfarlane	Property Developers Forum
Ian Mclean	Closing the Gap
Jo Gravit	Tauranga Community Housing Trust
Jo Wills	Sustainability Options
Kevin Tohiariki	Combined Tangata Whenua Forum
Libby Gosling	Classic Group
Mark Wassung	The Architectural Association
Peter Malcolm (Associate)	Closing the Gap
Riki Nelson	Master Painters Bay of Plenty
Roger Dowling	Beca
Tony Marsden	SILC
SmartGrowth & Partner Staff	
Cr Kelvin Clout	Tauranga City Council
Cr Margaret Murray Benge	Western Bay of Plenty District Council
Cr Terry Molloy	Tauranga City Council
Meagan Holmes	Tauranga City Council
Megan Rumble	SmartGrowth Coordinator
Philip King	Tauranga City Council
Phillip Martelli	Western Bay of Plenty District Council